

# Lincoln County Fire and Rescue Association

## Standard Operating Guideline (SOG)

Effective Date: May 1, 2012

Adopted Date: May 1, 2012

Number: 500

Title: Special Operations Teams

### **PURPOSE:**

To respond more efficiently to the ever increasing demands of Emergency Services and to provide the citizens of Lincoln County with specially trained and well equipped Special Operations responders. This is accomplished by utilizing existing trained personnel from all agencies and uniting them into one of the special response disciplines of a Special Operations Team. The host agency will be responsible for maintaining a manageable number of competent and trained responders. The teams will be comprised of a diverse cross section of trained responders throughout Lincoln County Emergency Services Agencies.

**DISPATCH:** When the call is received in the Communications Center according to the discipline indicated, the software will return the appropriate fire response and recommend the appropriate Special Operations Team.

- a. Initially the Special Operations Team will be put on standby mode by tone alert and/or alpha page until further information is received from incident command. The primary agency will be notified of the Special Team being in standby mode.
- b. Communications has the ability to notify all specialty teams by tone pagers. Team members would be encouraged to carry these pagers at all times.
- c. It is the responsibility of the incident commander to terminate or elevate the response of the Special Operations Team.

### **INCIDENT COMMAND:**

- a. "The Team" will establish, utilize, and work within the incident command system to ensure the safety of all personnel at events requiring a Special Operations Team.
- b. When "The Team" is operating in its own district, "The Team" will be incident command.
- c. When operating outside the host team district personnel will operate under the established Incident Commander and coordinate all Special Teams activities through the Special Team representative to the incident commander of the unified command system.

### **APPLICATION PROCESS:**

- a. All persons (whether Fire, EMS, Rescue, or Law Enforcement) must apply for membership to the team. Anyone affiliated with a recognized Lincoln County Emergency Services Agency can apply.
- b. Applications will be available at the Lincoln County Emergency Management Office. You may call (704) 736-8660 and an application can be faxed, emailed, or mailed to you. You can also get an application online from the Lincoln County Emergency Management website.

# Lincoln County Fire and Rescue Association

## Standard Operating Guideline (SOG)

Effective Date: May 1, 2012

Adopted Date: May 1, 2012

- c. Included with each application must be a letter of recommendation from the head of your agency.
- d. A copy of relevant certifications must be attached with each application.
- e. You must fill out a separate application for each team you are applying for. A separate letter must be attached from the head of your agency for each Special Operations Team application.
- f. All applications will be returned to Emergency Management. Emergency Management and the host agency shall retain a copy of all applications. The Special Operations Committee will review the applications and forward a copy to the host agency for final disposition.
- g. Membership to any team is determined by vacant positions.
- h. In cooperation with the host agency, each Special Operations Team will have a minimum and maximum number of members.
- i. The host agency will notify each applicant as to the status of their application.

### **ENTRY LEVEL CERTIFICATION**

- a. Certifications are needed for each Special Operations Team. Minimum certification levels for the following teams are those established by N.C.D.O.I. Exception is the Crisis Response Team. Call the Lincoln County Fire Marshal's Office to obtain certification levels for the Crisis Response Team.
- b. In order to become a member of a Special Operations Team:
  - 1. You must be a member in good standing of a recognized Lincoln County Emergency Services Agency.
  - 2. Each member of the team is expected to maintain the necessary certifications.

### **TRAINING**

All team members will be required to meet minimum training requirements as outlined in the host agency SOGs. Each host agency will schedule quarterly training and every member must have at least 50 percent participation in training evolutions. The host agency will keep all training records and enforce required training requirements.

### **INSURANCE**

Each team member must be a member of a Lincoln County Emergency Services Agency so that they will have workers compensation insurance. Each agency must maintain workers compensation coverage.

### **ACCIDENT AND INJURY REPORTS**

The host agency will make a report of any accident or injury and the member's Emergency Services Agency will file workers comp reports for any accident or injury. Workers compensation is provided by Lincoln County.

# Lincoln County Fire and Rescue Association

## Standard Operating Guideline (SOG)

Effective Date: May 1, 2012

Adopted Date: May 1, 2012

### **FUNDING**

Host agencies will have access to limited funding through Lincoln County Manager's Office. Funds will be there on an as needed basis for equipment, training, and operations.

### **OVERSITE AND COMPLIANCE**

The Special Operations Teams Committee will review and inspect all training records and equipment maintenance records at least annually. If records are not maintained properly, the Special Operation Team will be put on probation. If equipment and/or maintenance records are not maintained, the Special Operations Team may be removed from dispatch and would be placed on in-active status.

### **DAMAGE TO COUNTY EQUIPMENT**

If any equipment owned by Lincoln County is involved in any incident or accident or damaged in any way, a law enforcement or Wildlife written report must be made. This also includes damage to any type of property. Notification needs to be made to the Emergency Management Office within 24 hours of any type of incident, accident, or damage to property or equipment.

### **COMMITTEE MEETINGS**

The Special Operations Teams Committee will meet on a quarterly basis beginning July 1, 2010 but may meet on an as needed basis during the initial application period or any special business that comes up.