

**Lincoln County Animal Services  
Advisory Board Meeting Minutes**

**April 2, 2024**

**Attendees:**

Dr. Ashley Oliphant, Chairman to the Board

Stefanie Westmoreland

Diane Leatherman

Dr. Stephanie Bowling

Tim Grass

Commissioner Anita McCall

Jana Aviles, Animal Services Director

Chelsea Cooper, Operations Manager

Lindsey Houser, Clerk to the Board

**Members of the Public:**

None

**Opening:**

After the board received their meeting materials, Chairman Oliphant opened the meeting at 5:57 PM.

**Adoptions of the Agenda:**

A motion was made by Stefanie Westmoreland to adopt the meeting agenda. The board was in agreement.

**Approval of Minutes:**

A motion was made by Stefanie Westmoreland to adopt the minutes from the previous ASAB meeting dated January 23, 2024. A second was made by Stephanie Bowling.

## **Board Introductions, Staff Introductions:**

Each person present introduced themselves and their connection to animal welfare.

## **Animal Services Report:**

Jana Aviles gave the following report to the Board.

- Partnership with Purrfect Pour Cat Café
  - Soft opening Monday, 4/1/24, Grand opening 4/3/24
  - 11 adoptable cats from LCAS on location currently
- Looking to start Staycation/Daycation Program for shelter dogs- in the works with legal on this
  - Two shelter employees visited Char-Meck to learn about their program
- Seeing success with members of the public trapping and bringing in feral cats for TNR Program
- Currently hiring a FT Veterinarian and a FT Community Engagement Coordinator
- Two ongoing cruelty cases (Animal Control)
- Volunteer program updates
  - 12 core volunteers, logging 290 hours in the past month
  - Stephanie Westmoreland asked what the minimum age for volunteers is. Director Aviles responded- 18 years old to volunteer by yourself, 12 years old to volunteer with a guardian to sign a waiver and be present while volunteering
  - Commissioner McCall recommended partnering with the Lincoln County Public Library on reading opportunities for children to volunteer at the shelter
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- Intake Program
  - Intake coordinator wrote and dispersed Happy @ Home Manual
  - Facebook page created for pet rehoming purposes
    - Transfer of ownership agreement for placement outside of shelter
- Shelter is managing well with keeping all surgeries in-house, utilizing two contracted veterinarians, Dr. Grillo and Dr. Boger.

- First quarter statistics
  - Intake
    - Cats: 180
    - Dogs: 167
  - Cat Outcomes
    - 150 Adoptions
    - 35 Rescue Transfer's
    - 5 RTO's
    - 3 Euthanasia's
    - 3 died
    - 97.2 % LRR
  - Dogs
    - 4 adoptions
    - 52 Rescue Transfer's
    - 24 RTO's
    - 6 Euthanasia's
    - 96.2 % LRR

#### Further Conversation-

Commissioner McCall advised the board of updates on the new Animal Services building. Director Aviles advised that the floor plan had been finalized with the county's project manager and the Department of Ag inspector. Chairman Oliphant asked if there was a completion date at this time, to which Director Aviles responded that there was not but she would update the board as soon as she was made aware of one.

Stephanie Westmoreland asked for an update on the animal ordinance. Director Aviles advised that comments on the current ordinance are with the county attorney for review and that an updated draft would come before the ASAB for review before being submitted to the Board of Commissioners for approval.

Chairman Oliphant asked what the state of the kitten and cat foster program currently is. Director Aviles advised that LCAS would be working with residents of Trilogy in Denver who are interested in bottle feeding and that she has contacted Esther's Neonatal Kitten Alliance to teach a bottle feeding class in the near future. Dr. Bowling advised that it would be good to reach out to local clinics in search of employees who are educated on bottle feeding that may be interested in volunteering to help animals in need.

Director Aviles advised that McKenzie Cook recently received a \$2,000 Petco grant for LCAS while at a conference. Dr. Bowling advised that she has contacts related to grant funding with Petco she would reach out to.

Director Aviles advised that 'life saving' versus 'no kill' terminology had been discussed briefly with county management and HATS. Chairman Oliphant asked what this would mean for the current No Kill mission in Lincoln County. Director Aviles responded that there had been no in-depth consideration to any change, but if there was to be, it would be done with county management, legal, HATS and the ASAB, prior to being available for discussion in a public forum.

Director Aviles advised that the next Low Cost Spay and Neuter Clinic transport would be held on 4/4/24.

**Update on Vacancies:**

Jana Aviles advised that there is currently 1 vacancy on the ASAB, which has an application in. and one alternate vacancy on the Dangerous Dog Board.

**Next Meeting Dates:**

- Tuesday, August 20<sup>th</sup> at 6:00 pm.
- Tuesday, December 10<sup>th</sup> at 6:00 pm.

**Public Comments:**

None

**Motion to Adjourn:**

A motion was made by Diane Leatherman to adjourn the meeting, with a second by Stephanie Westmoreland.

The meeting ended at 6:30 PM.