

**MINUTES**  
**LINCOLN COUNTY BOARD OF COMMISSIONERS**  
**MONDAY, FEBRUARY 5, 2007**

The Lincoln County Board of County Commissioners and the Planning Board met in a joint session on February 5, 2007, at the Citizens Center, Commissioners Room, 115 West Main Street, Lincolnton, North Carolina, the regular place of meeting at 6:30 PM.

Commissioners Present:

Thomas R. Anderson, PE, Chairman  
Alex E. Patton, Vice Chairman  
Bruce Carlton  
James A. Klein  
Marie Moore

Planning Board Members Present:

Jerry Geymont, Chairman  
John Pagel, Vice Chairman  
George Arena  
Clyde Brown  
Larry Craig  
Darrell Harkey  
Harold Howard Jr.  
Louis McConnell

Others Present:

Stan B. Kiser, County Manager  
Jeffrey A. Taylor, County Attorney  
Amy S. Atkins, Clerk to the Board  
Kelly Atkins, Director of Building and Land Development  
Randy Hawkins, Zoning Administrator  
Candi Cornwell, Associate Zoning Administrator  
Andrew Bryant, Associate Planner  
Stacy Yates, Associate Planner  
Amy Brown, Clerk to the Planning Board  
Ron Rombs, Director of Emergency Management Services

**Call to Order:** Chairman Anderson called the February 5, 2007 meeting of the Lincoln County Board of Commissioners to order.

**Invocation:** Commissioner Carlton gave the Invocation and led in the Pledge of Allegiance.

**Adoption of Agenda:** Chairman Anderson presented the agenda for the Board's approval.

**UPON MOTION** by Commissioner Moore, the Board voted unanimously to adopt the agenda adding Item 2a – Discussion of an Item before the Planning Board – Case NC 91, Commissioner Klein added one item under other business concerning East Lincoln Water and Sewer and Chairman Anderson added a Resolution from Gaston County under other business.

## **AGENDA**

### **LINCOLN COUNTY BOARD OF COMMISSIONERS**

**FEBRUARY 5, 2007**

- |    |         |   |
|----|---------|---|
|    | 6:30 PM | Call to Order                                 |
|    | 6:31 PM | Invocation – Commissioner Carlton             |
|    | 6:32 PM | Pledge of Allegiance                          |
| 1. | 6:33 PM | Adoption of Agenda                            |
| 2. | 6:34 PM | Consent Agenda                                |
|    |         | - Approval of Minutes                         |
|    |         | - January 22, 2007                            |
|    |         | - Tax Requests for Releases – More than \$100 |
|    |         | - December 16, 2006 – January 15, 2007        |
|    |         | - Tax Requests for Refunds – More than \$100  |
|    |         | - January 8 – 15, 2007                        |
|    |         | - Budget Adjustment No. 54 - 56               |
|    |         | - Sponsored Group Status                      |
|    |         | - Victoria Outreach                           |
|    |         | - Letter of Credit No. 51                     |
| 3. | 6:35 PM | Zoning Public Hearings – Randy Hawkins        |

ZTA #543 Lincoln County, applicant. A proposal to amend Sections 2.4 and 10.11.1 of the Lincoln County Zoning Ordinance to add a definition for “hospital” and to add “hospitals” as a permitted use by right in the B-G (General Business) district.

ZMA #544 David Clark Jr., Walter Clark, Allison Clark and Caroline Clark Morrison, applicants (Parcel ID# 02349) A request to rezone approximately 52 acres from I-G (General Industrial) to B-G (General Business). The property is located on the north side of Optimist Club Road and the east side of the new Hwy. 16 corridor in Catawba Springs Township

ZTA #545 Lincoln County, applicant. A proposal to amend Section 13.8 of the Lincoln County Zoning Ordinance to delete a provision allowing businesses to display one temporary sign not to exceed eight square feet in sign area and five feet in height.

ZTA #546 Lincoln County, applicant. A proposal to amend Section 2.4 of the Lincoln County Zoning Ordinance to add to the criteria for an “accessory careprovider housing unit” a stipulation that no more than one principal structure may be located on the lot.

4. 7:15 PM Request for New Position for Veteran’s Service and Senior Services
5. 7:25 PM Ordinance to Amend Lincoln County Sign Ordinance
6. 7:35 PM Request for Funding for an EMS Bay at Alexis Fire Department Substation
7. 7:45 PM Lincoln County Commission Appointment Coordinator Process Elements – Commissioner Klein
8. 7:55 PM Other Business

Adjourn

**Consent Agenda:** UPON MOTION by Commissioner Patton, the Board voted unanimously to approve the Consent Agenda removing Victoria Outreach.

UPON MOTION by Commissioner Patton, the Board granted Victoria Outreach sponsored group status.

- Approval of Minutes
  - January 22, 2007
- Tax Requests for Releases – More than \$100
  - December 16, 2006 – January 15, 2007

NAME	YEAR	DIST	A/C NO	AMOUNT
GMAC	2005	City	0177165	\$ 275.22
Hoyle, Mark Alan	2005	BCFD	0097059	\$ 209.76
Hurler, Ryan Scott	2006	City	0197898	\$ 398.86
Jewell, Everette George	2006	SFFD	0173487	\$ 130.94
Kunze, Matthew Kirk	2006	City	0198582	\$ 388.79
Lowman, Patricia Edwards	2005	N-321	0190759	\$ 157.96
Nagim Corp.	2006	City	0096397	\$ 197.84
Penney, Nora Martin	2005	City	0186890	\$ 142.78
Philbeck, Jeremy David	2003-05	HCFD	0169754	\$ 219.90

Saunders, James D.	2006	DFD	0153934	\$ 140.81
Scott, James Allison Jr.	2006	DFD/ELSD	0087788	\$ 114.11
Steffey, Ralph Kevin	2006	City	0197986	\$ 316.13
Stephens, James Edwin Jr.	2005	ALFD	0065397	\$ 146.27
Vallecer, Kristopher Edgar	2006	City	0197267	\$ 179.83
Vienna, Amy Kathryn	2006	DFD/ELSD	0161193	\$ 252.79
Warren, Aaron Jay	2003/04	NBFD	0171977	\$ 194.10
<b>TOTAL</b>				<b>\$ 3,466.09</b>

NAME	YEAR	DIST	A/C NO	AMOUNT
Crawley Construction	2006	ELFD/ELSD	0175123	\$ 1,341.60
Holbrooks, Kelly E.	2006	DFD	0180640	\$ 378.95
KM Construction Co.	2006	NBFD	0187463	\$ 363.00
Maness, Laura J.	2006	ELFD/ELSD	0173422	\$ 162.82
McGinnis, Linda S.	2006	BCFD	36185	\$ 107.72
Statesville Pool & Spa Inc.	2006	City	0183609	\$ 155.00
<b>TOTAL</b>				<b>\$ 2,509.09</b>

- Tax Requests for Refunds – More than \$100
- January 8 – 15, 2007

LINCOLN COUNTY TAX DEPARTMENT  
MOTOR VEHICLES

#### REQUEST FOR REFUNDS

PERIOD COVERED (January 8, 2007-January 15, 2007)

G.S.#105-381(B) ALL REFUNDS MORE THAN \$100.00 (and) #105-325 including (A) (6)

NAME	YEAR	DIST	A/C#	AMOUNT
McNeely, Jonathan E.	2006	ELFD	0190821	106.60
<b>TOTAL</b>				<b>\$106.60</b>

- Budget Adjustment No. 54 – 56

No. 54: To allocate funds to cover EDA capital expenses rather than borrowing funds

No. 55: To reduce original appropriation of fund balance by one-half through identifying additional revenues and decreasing expenses

No. 56: To increase revenues/expenditures from 2004 Homeland Security Grant received

- Sponsored Group Status
- Victoria Outreach
- Letter of Credit No. 51

Commissioner Moore stated that her concern about NC 91 – when she checked with Randy this was just on the agenda in December and it was withdrawn. Now this item is back on the agenda as a non-conforming use and only goes to the Planning Board. She stated that there should be rules in place that somebody couldn't just come in and circumvent. Commissioner Moore stated that Randy Hawkins told her there was nothing

the Board could do about this. She asked Jeff Taylor if the Board could do anything to stop this.

Randy Hawkins explained the difference between what was before the Board in December as opposed to this request. In December, a Parallel Conditional Use Permit was before the Board to allow 2 additional mini warehouse buildings on this property, which is adjacent to a grandfathered lot that has mini-warehouses on it. He stated that when Mr. Carswell first applied, there was an adjacent neighbor that did not sign a document allowing deed restrictions to be changed. He recommended that Mr. Carswell apply for the rezoning instead of the non-conforming use due to this and the fact that the Planning Board has some findings that would be hard to meet without the support of his neighbor. After the public hearing in December, the Planning Board voted 6 – 1 to allow this rezoning. Mr. Carswell's neighbor then signed the document allowing the change to the deed restrictions, saying they would rather have these mini-warehouses than other rental units.

Chairman Anderson asked if Mr. Carswell was planning anything different in the Parallel Conditional Use Permit than in the Nonconforming use. Mr. Hawkins said there was nothing different, except that he has agreed to add a berm along the property line with the neighbor.

Commissioner Klein asked if the one year limitation applies since it was pulled before the recommendation came back before the Board. Mr. Hawkins stated that since the Board did not vote on this, the limitation does not apply. It only applies if the Board votes to deny a request.

Commissioner Carlton asked the Planning Board how many members have been to look at this property. He stated that with the growth in east Lincoln County, Campground Road is becoming a major thoroughfare. There is another thoroughfare lined with mini-warehouses. He stated that if the Planning Board thinks that this is the way to build a community, it's in their lap, but he asked that the Board be prudent.

Jeff Taylor stated that based on what Mr. Hawkins said, there are two independent avenues available and he sees nothing that would prohibit this applicant from changing midstream.

Randy Hawkins stated that this section could be amended so that Nonconforming uses come before the Board or other changes as needed.

Commissioner Moore asked Randy Hawkins if he was asked for this change before. Mr. Hawkins stated that he has not been formally asked. Commissioner Moore asked Jeff Taylor if there is anything the Board can do now to have this go to the Planning Board and come back to the Commissioners. Jeff Taylor stated that you cannot, the applicant is entitled to proceed on the rules as they are right now. The rules could be changed for the future.

George Arena stated that his reason for suggesting the zoning ordinance change is that expansion of a non-conforming use is typically controversial. He suggested that it be changed to come back before the Board of Commissioners.

Commissioner Klein stated that he read the non-conforming use chapter and found the chapter to have a higher standard of proof than the findings of fact, at least as it relates to the nonconforming use. He stated that the rules are the rules and his inclination is to leave it where it lay and let the Planning Board make a factual determination whatever it is.

**UPON MOTION** by Commissioner Klein, the Board voted unanimously to let the Planning Board make a factual determination on this matter.

Commissioner Moore asked Randy Hawkins to come back to the next meeting with a text amendment so all nonconforming uses have to come back before the Board of Commissioners. She suggested that the Planning Board keep in mind that this was just done in December and the appearance and perception does not look good, it looks like the rules are being circumvented.

Mr. Hawkins stated that he may have given the applicant bad advice when he told him to go with the rezoning.

Commissioner Moore asked if anyone on the Planning Board is in business with Mr. Carswell. Jerry Geymont stated that he has done work for Mr. Carswell so he abstained from voting.

#### **New Business/Advertised Public Hearings:**

Chairman Anderson announced that this was the date, Monday, February 5, 2007 and the time, 6:30 PM, which was advertised in the *Lincoln Times-News* on January 26, 2006 and February 2, 2007.

#### **NOTICE OF PUBLIC HEARINGS**

The Lincoln County Board of Commissioners and Planning Board will hold a joint meeting and public hearings on Monday, February 5, 2007, at 6:30 p.m. to consider the following matters:

ZTA #543 Lincoln County, applicant: A proposal to amend Sections 2.4 and 10.11.1 of the Lincoln County Zoning Ordinance to add a definition for "hospital" and to add "hospitals" as a permitted use by right in the B-G (General Business) district.

ZMA #544 David Clark Jr., Walter Clark, Allison Clark and Caroline Clark Morrison, applicants (Parcel ID# 02349) A request to rezone approximately 52 acres from I-G (General Industrial) to B-G (General Business). The property is located on the north side of Optimist Club Road and the east side of the new Hwy. 16 corridor in Catawba Springs Township

ZTA #545 Lincoln County, applicant. A proposal to amend Section 13.8 of the Lincoln County Zoning Ordinance to delete a provision allowing businesses to display one temporary sign not to exceed eight square feet in sign area and five feet in height.

ZTA #546 Lincoln County, applicant. A proposal to amend Section 2.4 of the Lincoln County Zoning Ordinance to add to the criteria for an “accessory careprovider housing unit” a stipulation that no more than one principal structure may be located on the lot.

The public is invited to attend this meeting, which will be held in the Commissioners Room on the third floor of the James W. Warren Citizens Center, 115 W. Main Street, Lincolnton, N.C. For more information, contact the Department of Building and Land Development at (704) 736-8440.

The public is invited to attend this meeting, which will be held in the Commissioners Room on the third floor of the James W. Warren Citizens Center, 115 W. Main Street, Lincolnton, N.C. For more information, contact the Department of Building and Land Development at (704) 736-8440.

Chairman Anderson asked that ex parte discussions be revealed at the time cases are discussed.

**Zoning Text Amendment No. 543 – Lincoln County, applicant:** This is a proposal to amend Sections 2.4 and 10.11.1 of the Lincoln County Zoning Ordinance to add a definition for “hospital” and to add “hospitals” as a permitted use by right in the B-G (General Business) district.

This proposal is prompted by plans by Carolinas Healthcare System (CHS) to open an ambulatory surgical center in east Lincoln that will provide outpatient surgery and diagnostics. CHS, which includes Carolinas Medical Center-Lincoln, is also planning to build a new hospital in the Lincolnton area, one that could possibly be located in Lincoln County’s zoning jurisdiction.

Currently, hospitals are not listed as a permitted use in any of the county’s zoning districts, nor is there a definition for a hospital.

Neighboring counties, including Catawba, Cleveland, and Gaston, allow hospitals as a permitted use right in business or office districts. The proposed definition for a hospital is taken from Catawba’s and Gaston’s zoning ordinances.

Chairman Anderson opened the public hearing concerning Zoning Text Amendment No. 543 – Lincoln County, applicant.

Being no speakers, Chairman Anderson declared the public hearing closed.

**Zoning Map Amendment No. 544 – David Clark Jr., Walter Clark, Allison Clark and Caroline Clark Morrison, applicants:** The applicants are requesting the rezoning of approximately 52 acres from I-G (General Industrial) to B-G (General Business). This property is the western portion of a 148-acre parcel (area requested for rezoning is indicated on black and white map that’s based on a survey). Included with this report are the permitted uses by right in the I-G and B-G districts.

The property is located on the north side of Optimist Club Road and the east side of the new Hwy. 16 corridor. It is adjoined by property zoned I-G and R-T (Transitional Residential). County water and sewer are available in this area. An intersection is planned at this location to provide access between Optimist Club Road and the new four-lane Hwy. 16. This property is located in an area designated by the Lincoln County Land Use Plan as a residential community, suitable for concentrating primarily residential development. Goal 4 of the Land Use Plan states: "Commercial development is an integral part of the county's economic growth strategy and will be encouraged at locations with adequate water and wastewater disposal services and with sufficient access to a major highway."

Commissioner Moore stated that this tract is 148 acres and it's only 52 acres that is being changed. Randy Hawkins stated that he has a survey that shows a proposed road into the property and the rezoning property would follow that road right of way.

Commissioner Klein stated that the R-T designation will be split by the new Hwy. 16. Randy Hawkins stated that the highway will buffer this property from the residential area and on the other side there is a railroad.

Commissioner Klein expressed concerns about moving forward with a rezoning in an area that we are anticipating what the definition of the small area plan is and this is the first of the three to be planned. Randy Hawkins stated that this is one of the three, the first as you move up the new 16. Commissioner Klein asked if this will be ready in May, June or July. Randy Hawkins said that it will be ready this summer.

Commissioner Klein stated that this property is in the middle of a small area plan that we don't know how the Steering Committee will define it. He stated that a condition might placate that need. Commissioner Klein stated that his second concern is that we don't have sewer. Randy Hawkins stated that a sewer flow capacity letter has been issued for the surgical center planned there. He said that the rezoning will accommodate the YMCA and the surgical center in conjunction with the text amendment.

Commissioner Moore stated that there was talk at the last meeting about a moratorium on these areas to control growth so there is not haphazard building in that area.

Kelly Atkins stated that a moratorium is an option.

Randy Hawkins stated that staff recommends approval for the following reasons: general business is a more restrictive business than general industrial (the property is currently zoned general industrial and the applicant could currently do any of the uses by right, ie: mini warehouses), this property is located at a planned intersection with the new Highway 16, county water and sewer are available in this area, this property is buffered from residential areas by the new highway, a flood plain, and a railroad; other existing uses in this area include a convenience site, recreation center, and a rest home. Mr. Hawkins stated that knowing the Clark's and their past developments, there is assurance



that this will be a top notch development. The Y and Carolina Healthcare System's involvement are also guarantees that this will be developed nicely.

Commissioner Patton stated that he feels these businesses should be close to a major intersection and he doesn't think the small area plan would come back contrary to that.

Commissioner Moore stated that the biggest problem she sees is that this will not be an intersection, they are planning to block the road off.

George Arena stated that the traffic will be dense at this intersection, especially when the train crosses the tracks. He stated that he's not as concerned about the technical aspect of this rezoning as he is the traffic.

Commissioner Klein stated that this property is pretty much in the center

Chairman Anderson opened the public hearing concerning Zoning Map Amendment No. 544 – David Clark Jr., Walter Clark, Allison Clark and Caroline Clark Morrison, applicants.

Denise Francis, 1274 Oakbrook Lane, stated that their area needs something like that since they don't have a lot of parks for the kids.

Teresa Dearnley stated that she has been lucky enough to see plans for the facility, which is beautiful. She stated that she understands the traffic concerns, but does not want to lose the opportunity to move forward with this.

Being no additional speakers, Chairman Anderson declared the public hearing closed.

**Zoning Text Amendment No. 545 – Lincoln County, applicant:** This is a proposal to amend Section 13.8 of the Lincoln County Zoning Ordinance to delete a provision allowing businesses to display one temporary sign not to exceed eight square feet in sign area and five feet in height.

This provision was added to the Zoning Ordinance in June 2006 in a 3-2 vote by the Board of Commissioners. One of the stated purposes for the provision was to allow businesses to advertise daily specials. The temporary sign can be a so-called "floppy" sign" that is simply stuck in the ground. No time limit is set for displaying such a sign.

Under this proposed amendment, the only temporary signs that businesses would be allowed to display are banners for grand openings and special events. Banners can be displayed for a continuous period of up to 14 days, three times a year.

John Pagel asked if most businesses have been complying with the regulations. Randy Hawkins stated that one of the things that has happened since then, in cases where

businesses have placed more than one popcicle sign on their property, they have been informed of the regulations, and they have removed the others.

Randy Hawkins gave a history on the sign regulations.

Chairman Anderson read an email from John Anderson, Consultant with DABA, who would like the Board to know that making changes to the sign ordinance is not at the top of their priority list. He said DABA previously recommended to the Board of Commissioners that the sign ordinance be addressed in the Land Use Plan or in an overlay. DABA still believes this is the best approach given all the major issues facing the county.

Chairman Anderson opened the public hearing concerning Zoning Text Amendment No. 545 – Lincoln County, applicant.

Mark Cotter stated that temporary signs help small businesses to stay alive and bring in new business. He said real estate and land developers are the real sign polluters.

Connie Zmijewski stated that some of Mark Cotter's points are valid, but the big issue is that there are no standard for the signs. She stated that the reason some of the businesses are not coming is the look on Highway 16. She commented that the residents do not think the sign situation is improving.

Being no additional speakers, Chairman Anderson declared the public hearing closed.

**Zoning Text Amendment No. 546 – Lincoln County, applicant:** This is a proposal to amend Section 2.4 of the Lincoln County Zoning Ordinance to add to the criteria for an "accessory careprovider housing unit" a stipulation that no more than one principal structure may be located on the lot.

Under the provisions for an accessory careprovider unit, the Zoning Ordinance allows a mobile home to be temporarily placed on a lot "to accommodate an aged, infirmed, or a mobile home to be temporarily placed on a lot

Randy Hawkins stated that there are currently 29 accessory care provider cases and two of those involve a lot with 2 existing homes.

Chairman Anderson opened the public hearing concerning Zoning Text Amendment No. 546 – Lincoln County, applicant.

Being no speakers speakers, Chairman Anderson declared the public hearing closed.

The Planning Board recessed their meeting on the 2<sup>nd</sup> floor balcony.  
Chairman Anderson called for a 10-minute recess, and called the meeting back to order.

**Request for New Position for Veteran's Service and Senior Services:** Karen Leonhardt and Eric Robinson presented a request for a new position for Veteran's Service and Senior Services. The office assistant will work in a vacated office situated beside the Veteran's Office on the first floor of the Senior Center.

Stan Kiser, County Manager, recommended approving the position.

Commissioner Moore asked about transferring an employee from the Recreation Department since the county is splitting from the city and there will be too many employees. Stan Kiser stated that since we are adding 2 parks, we may need all current employees.

Commissioner Patton stated that Veteran's Service will not slow down any time soon and we are doing an injustice if there is not someone there to answer their questions.

Chairman Anderson stated that he feels there are a number of people in Lincoln County that do not even know that the County has a Veteran's Service Officer or what he does. He stated that he feels this is a needed position.

**UPON MOTION** by Commissioner Patton, the Board voted unanimously to approve the request for a New Position for Veteran's Service and Senior Services.

**Ordinance to Amend Lincoln County Sign Ordinance:** Commissioner Carlton stated that he has had many people call him concerning the billboards in East Lincoln County. He stated that Highway 16 is inundated with these signs. When you drive down Highway 16 from the Catawba County line to Highway 73, there are 31 billboards. Two years ago, there were four. He stated that he asked that this ordinance be drafted to stop all future billboards in the county as of this point. We cannot take down the signs that are there, but can stop these billboards before more come.

Chairman Anderson asked County Attorney Jeff Taylor to address a letter he received today from an Attorney questioning the legality of this Ordinance. Jeff Taylor stated that the Sign Ordinance is separate from the Zoning Ordinance. This amendment is to the Sign Ordinance, but changes will also be made to the Zoning Ordinance and will come back before the Board at a later date.

**UPON MOTION** by Commissioner Carlton, the Board voted unanimously to adopt the Ordinance to Amend Lincoln County Sign Ordinance.

#### **ORDINANCE TO AMEND LINCOLN COUNTY SIGN ORDINANCE**

WHEREAS, since 1987 Lincoln County has had in effect a sign ordinance known and designated as the "Lincoln County Sign Regulations"; and

WHEREAS, the existing sign regulations and related provisions of the Lincoln County Zoning Ordinance have placed some restrictions on the type, number, size, and placement of various types of signs within the regulatory jurisdiction of Lincoln County; and

WHEREAS, despite the aforesaid existing regulations, off-premise advertising signs, particularly billboards, have continued to increase in number in Lincoln County, particularly in east Lincoln County, and have added to the visual blight on the natural beauty of Lincoln County; and

WHEREAS, the Lincoln County Board of Commissioners believes that the existing regulations need to be strengthened to prohibit all new off-premise advertising signs within the regulatory jurisdiction of Lincoln County; and

WHEREAS, Article 6 of Chapter 153A of the North Carolina General Statutes gives counties authority to enact such regulations;

NOW, THEREFORE, BE IT AND IT IS HEREBY ORDAINED AS FOLLOWS:

1. The Lincoln County Sign Regulations are hereby amended to add the following language to Article 5:

*Notwithstanding any other provision of this or any other applicable ordinance, all new off-premises advertising signs are hereby banned within the regulatory jurisdiction of the County of Lincoln. This provision shall not affect any such signs lawfully placed and existing as of the effective date of this section.*

2. This amendment shall become effective immediately upon adoption.

Adopted this \_\_\_\_ day of February, 2007.

LINCOLN COUNTY BOARD OF COMMISSIONERS

By: \_\_\_\_\_  
Thomas R. Anderson, P. E.  
Chairman

**UPON MOTION** by Commissioner Patton, the Board voted unanimously to direct staff to come up with a comprehensive policy for off-premise signs that will include billboards and present it to the Board for long-term resolution of this issue.

**Request for Funding for an EMS Bay at Alexis Fire Department Substation:** Stan Kiser stated that this is a recommendation to put an additional bay at the Alexis Fire Department substation. Mr. Kiser recommended doing this with the following conditions: 1 – Obtain a long-term lease for 25 years, 2 – that we not purchase the same portion twice, 3 – Funding will be \$19,000 in 07/08 and \$19,000 in 08/09 unless EMS has some money left in CIP.

Chairman Anderson asked Ron Rombs if he has the equipment and personnel to do this. Ron Rombs stated that this is something he will have to add.

Commissioner Carlton stated that it should be in the contract that if they should sell the facility and we do not have use for it, the county will at least get the \$38,000 back.

**UPON MOTION** by Commissioner Carlton, the Board voted unanimously to approve the request for funding for an EMS Bay at Alexis Fire Department Substation with the

condition that if the facility is sold and the county is not interested in purchasing it, the county will be reimbursed the \$38,000 for the purchase of the bay.

**Lincoln County Commission Appointment Coordinator Process Elements – Commissioner Klein:** Commissioner Klein presented the following concerning the Appointment Process.

#### **CURRENT STATUS**

- ✓ Current form originated in 1995
- ✓ No written process exists to match interest with need
- ✓ Prior Appt. Coord.'s process used two approaches:
  1. Advise Clerk to send a blank form to a named person
  2. Appt. Coord would provide a completed form to Clerk after having found a volunteer
- ✓ Clerk of the Commission maintains a file of completed “interest” forms.
- ✓ No process to acknowledge receipt of a completed form exists.
- ✓ No process to inform applicant(s) that a vacancy has been filled.

#### **KEY (PROPOSED) ELEMENTS GOING FORWARD**

1. Revise interest form.
2. Develop a calendar incorporating all Board/Committee appoints showing each appointee's term expiration date.
3. Confirm pending vacancies with Board/Committee chair.
4. Publicize all Board/Committee openings in print media.
5. Have Board/Committee review interest forms and make a recommendation.
6. Offer interviews of applicants to all BOC members.
7. Appt. Coordinator to interview applicant(s).
8. Make final recommendation to BOC.
9. Inform applicants not selected of vacancy having been filled.

**Other Business:** Chairman Anderson stated that he received a letter from Gaston County Board of Commissioners along with their resolution asking for a grace period for tax administration pending revisions to the county line. He asked the County Manger to prepare a companion resolution to be brought to the next meeting.

Commissioner Klein asked staff to look at the sewer situation and see how this can be prevented in the future.

Commissioner Moore suggested a meeting in East Lincoln to present the facts to the people, since residents are very concerned about the sewer situation.

Chairman Anderson said that he has been requested to do a presentation on the 22<sup>nd</sup> of this month to ELBA with regards to the sewer situation. Mr. Gilbert will assist him in this. He stated that what he thinks we do need to do and he would suggest that Mr. Gilbert get a cost for doing is a formal review or revision of the 20 year capital improvement plan.

Stan Kiser stated that April 26 is a work session date to do utilites/water/sewer/landfill and could do a work session on the sewer issues then.

Stan Kiser informed the Board of an award that Tracy Jenkins and the Building and Grounds staff has won.

Stan Kiser presented dates for the budget work sessions. May 23 was set as a date. Mr. Kiser presented figures concerning the budget.

The Board discussed meeting in groups of two with department heads concerning the budget. Chairman Anderson asked Mr. Kiser to get a schedule of department head meetings to Commissioners and if any board member is interested, they can set these up.

**Recess:** **UPON MOTION** by Commissioner Moore, the Board voted unanimously to recess until February 12 at the EMS base at 6:30 p.m.

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Amy S. Atkins, Clerk  
Board of Commissioners

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Thomas R. Anderson, PE, Chairman  
Board of Commissioners