

**MINUTES**  
**LINCOLN COUNTY BOARD OF COMMISSIONERS**  
**MONDAY, NOVEMBER 16, 2015**

The Lincoln County Board of County Commissioners met November 16, 2015 at the Citizens Center, Commissioners Room, 115 West Main Street, Lincolnton, North Carolina, at 6:30 P.M.

Commissioners Present:

Carrol Mitchem, Chairman  
Bill Beam, Vice Chair  
Martin Oakes  
Cecelia A. Martin  
Alex E. Patton

Others Present:

Kelly G. Atkins, County Manager  
Wesley L. Deaton, County Attorney  
Amy S. Atkins, Clerk to the Board

**Call to Order:** Chairman Mitchem called the November 16, 2015 meeting of the Lincoln County Board of Commissioners to order. He called for a moment of silence and led in the Pledge of Allegiance.

**Adoption of Agenda:** Chairman Mitchem presented the agenda for the Board's approval.

**UPON MOTION** by Commissioner Patton, the Board voted unanimously to adopt the agenda as presented adding a discussion under Other Business concerning the Airport.

**AGENDA**  
**Lincoln County Board of Commissioners Meeting**  
**Monday, November 16, 2015**  
**6:30 PM**

**James W. Warren Citizens Center**  
**115 West Main Street**  
**Lincolnton, North Carolina**

Call to Order

Moment of Silence

Pledge of Allegiance

1. Adoption of Agenda
2. Consent Agenda
  - Grant Project Ordinance #3
  - Acceptance of \$5,000 Homeland Security Grant
  - Updated Transportation Advisory Board (TAB) Bylaws
  - Resolution #2015-24: Resolution Approving Initial Certification for Lincolnton Rural Fire District
  - Approval of Minutes
  - 2016 Meeting Schedule
3. Planning Board Recommendations - Randy Hawkins
4. Public Hearing - Local Landmark Designation: Carrie L. Hopkins House  
  
Resolution #2015-25: A Resolution of the Lincoln County Board of Commissioners Designating the Structure Known as the Carrie L. Hopkins House in Lincoln County, North Carolina as a Local Historic Landmark
5. Public Hearing - Local Landmark Designation: Reinhardt Building - Josh Grant  
  
Resolution #2015-26: A Resolution of the Lincoln County Board of Commissioners Designating the Structure Known as the Reinhardt Building in Lincoln County, North Carolina as a Local Historic Landmark
6. Public Hearing - Local Landmark Designation: Robert F. Hoke Cottage - Josh Grant  
  
Resolution #2015-27: A Resolution of the Lincoln County Board of Commissioners Designating the Structure Known as the Robert F. Hoke Cottage in Lincoln County, North Carolina as a Local Historic Landmark
7. Public Hearing - Road Naming - Hidden Cove Lane - Netta Anderson
  - Motion to Approve the road name Hidden Cove Lane
8. Public Comments (15 minutes allowed per Rules of Procedure - 3 minutes per person)
9. Presentation Concerning NC Works Certified Work Ready Community - Dennis McElhoe and John Dancoff
10. Presentation from HATS Concerning No-kill Status - Tim O'Brien and Doug Woods
11. Update on Partners - Rhett Melton
12. Amended Inspection Fee Schedule - Rodney Emmett, Assistant Fire Marshal
13. Position Reclassification for Grounds Department - John Henry
14. Finance Officer's Report
15. County Manager's Report

16. County Commissioners' Report
17. County Attorney's Report
18. Vacancies/Appointments
19. Calendar
20. Other Business

Information Only - No Action Needed

- Register of Deeds Report
- Property Tax Collection Report

Adjourn

**Consent Agenda:** UPON MOTION by Commissioner Beam, the Board voted unanimously to adopt the agenda as presented.

- Grant Project Ordinance #3
- Acceptance of \$5,000 Homeland Security Grant
- Updated Transportation Advisory Board (TAB) Bylaws
- Resolution #2015-24: Resolution Approving Initial Certification for Lincolnton Rural Fire District
- Approval of Minutes
- 2016 Meeting Schedule

\*All items listed in the consent agenda are hereby incorporated by reference and are on file in the Clerk's office.

**Planning Board Recommendations:**

**Planning Board Recommendations:** Randy Hawkins presented the following recommendations from the Planning Board.

**ZMA #624 Jimmy Wise, applicant (Parcel ID# 92008)** A request to rezone 1.0 acre from R-R (Rural Residential) to B-N (Neighborhood Business). The property is located on the west side of Macedonia Church Road at the intersection of Burgin Smith Road in North Brook Township. **The Planning Board voted 9-0 to recommend approval.**

**UPON MOTION** by Commissioner Beam, the Board voted unanimously to approve the Statement of Consistency and Reasonableness for ZMA #624 – Jimmy Wise, applicant.

**UPON MOTION** by Commissioner Beam, the Board voted unanimously to approve the rezoning request for ZMA #624 – Jimmy Wise, applicant.

**CUP #347 Michael Rogers, applicant** (Parcel ID# 76547) A request for a conditional use permit to sell vehicles in the I-G (General Industrial) district. The 0.65-acre lot is located at 7911 Commerce Drive in Catawba Springs Township.

**The Planning Board voted 9-0 to recommend approval.**

**UPON MOTION** by Commissioner Martin, the Board voted unanimously to approve CUP #347 – Michael Rogers, applicant with the Findings of Fact presented by the Planning Board.

**CUP #348 SCI Towers, LLC** (Parcel ID# 51949) A request for a conditional use permit to erect a 175-foot telecommunications tower in the I-G (General Industrial) district. The proposed site is a 9.6-acre tract located on the south side of Hagers Hollow Drive about 600 feet west of N.C. 16 Business in Catawba Springs Township.

**The Planning Board voted 9-0 to recommend approval.**

**UPON MOTION** by Commissioner Oakes, the Board voted unanimously to approve CUP #348 – SCI Towers, LLC, applicant with the Findings of Fact presented by the Planning Board.

**PA #36 Nest Homes, LLC** (Parcel ID# 84891) A request for preliminary plat approval of a 47-lot subdivision. The 75-acre tract is located on the south side of Campground Road about 3,000 feet east of Pine Ridge Drive in Catawba Springs Township. The Planning Board voted 9-0 to recommend approval.

**The Planning Board voted 9-0 to recommend approval.**

**UPON MOTION** by Commissioner Martin, the Board voted 4 – 1 (Oakes against) to approve PA #36 – Nest Home, LLC, applicant with the Findings of Fact presented by the Planning Board.

**Public Hearing - Local Landmark Designation: Carrie L. Hopkins House - Josh Grant**  
**Resolution #2015-25: A Resolution of the Lincoln County Board of Commissioners**  
**Designating the Structure Known as the Carrie L. Hopkins House in Lincoln County,**  
**North Carolina as a Local Historic Landmark:** Josh Grant presented the following information and said the Historic Properties Commission has already held a public hearing and recommends approval:

The house at 208 North Oak Street in Lincolnton was built by Carrie L. Hopkins in ca. 1923. The Carrie L. Hopkins House at 208 North Oak Street has architectural characteristics that define it as a great example of an Arts and Crafts bungalow in Lincolnton and Lincoln County.

Designation is an honor, indicating the community believes the property deserves recognition and protection. Property owners are eligible for a 50 percent property tax deferral. The Requirements of Designation: Owners of local landmarks and of property in local historic districts are required to obtain

Certificates of Appropriateness from the Historic Properties Commission before making significant changes or additions to a property, before beginning new construction, or before demolishing or relocating a property. The commission's review of proposed changes ensures that work on a property in a district or on landmark is appropriate to the special character of the district or landmark. The commission has adopted design guidelines as the criteria to judge what changes are appropriate. Property owners also use the design guidelines to plan possible projects, and to discuss their applications with the commission.

#### Carrie L. Hopkins House

Address: 208 North Oak Street, Lincolnton, NC 28092

The house at 208 North Oak Street in Lincolnton was built by Carrie L. Hopkins in ca. 1923. Hopkins was a large landowner during the late nineteenth century and early twentieth century whose properties were located in and around Lincolnton. Her primary residence was located near the intersection of East Pine Street and North Flint Street in Lincolnton, about one block east of the house at 208 South Oak Street. She built her two-story frame house at 623 East Pine Street ca. 1893, after purchasing the property from J. C. and Cornelia Fields on January 16, 1891. This Colonial Revival style house, known as the Hopkins House, is a local historic landmark. The Carrie L. Hopkins House at 208 North Oak Street has architectural characteristics that define it as a great example of an Arts and Crafts bungalow in Lincolnton and Lincoln County. Built ca. 1923, this one-story cross-gabled bungalow with a low pitched roof has a deep, full facade front porch supported by tapered wooden posts on brick piers that is a separate gabled element. The house has two front facing gables, and two gables that project to the south. The exterior is sheathed with wood shingles and large triangular knee brackets support deep eave overhangs. The house is a frame dwelling that rests on a brick foundation, and it retains its original four-over-one and five-over-one double hung wooden sash windows.

This 1,350 square foot house is situated in the second block of North Oak Street, on a square, level lot that measures 57' x 77'. The house has an east-west orientation, and a paved driveway extends from North Oak Street to a two-car garage at the property's southeast corner. The property is bordered on the west by North Oak Street, and on the north, east, and south by contiguous buildings. The nominated property includes just the house, and the two-story garage that is attached to the house at the house's southeast corner is considered non-contributing. This garage replaced an earlier one-story frame garage built during the 1920s.

Chairman Mitchem opened the public hearing.

Being no speakers, Chairman Mitchem closed the public hearing.

**UPON MOTION** by Commissioner Martin, the Board voted unanimously to approve Resolution #2015-25: A Resolution of the Lincoln County Board of Commissioners Designating the Structure Known as the Carrie L. Hopkins House in Lincoln County, North Carolina as a Local Historic Landmark.

#### **RESOLUTION #2015-25: RESOLUTION OF THE LINCOLN COUNTY BOARD OF COMMISSIONERS DESIGNATING THE STRUCTURE KNOWN AS THE CARRIE L. HOPKINS HOUSE IN LINCOLN COUNTY, NORTH CAROLINA AS A LOCAL HISTORIC LANDMARK**

WHEREAS, all of the prerequisites to the adoption of this resolution prescribed in Part 3C Article 19, Chapter 160A (Historic Districts and Landmarks) of the General Statutes of North Carolina and an ordinance creating the Historic Preservation Commission of Lincoln County (the "Historic Preservation Ordinance") have been met and;

WHEREAS, the Lincoln County Board of Commissioners has taken into full consideration all statements and information in the application and the designation report prepared for the Lincoln County Historic Preservation Commission and presented to the Board of County Commissioners on the 16TH of November, 2015, on the question of designating the property known as CARRIE L. HOPKINS HOUSE as a historic landmark, and

WHEREAS, the property known as CARRIE L. HOPKINS HOUSE, located in Lincolnton Township in the County of Lincoln and more particularly described in Exhibit A attached hereto, exhibits many historical qualities, as well as, is a fine example of Arts and Crafts bungalow; and

WHEREAS, the CARRIE L. HOPKINS HOUSE of Lincoln County is hereby appreciated for its high level of integrity, and rich historical context.

WHEREAS, the Lincoln County Historic Properties Commission has recognized the historic, structural and cultural significance of the property known as the CARRIE L. HOPKINS HOUSE and has recommended that the property be designated a “historic landmark” as outlined in Article 3 of the Historic Preservation Ordinance; and

WHEREAS, the Division of Archives and History of the North Carolina Department of Cultural Resources has reviewed and commented on the finding of the Lincoln County Historic Preservation Commission.

NOW, THEREFORE BE IT ORDAINED by the Board of County Commissioners of Lincoln County, North Carolina that:

Section 1. The property known as the CARRIE L. HOPKINS HOUSE, located in Lincolnton Township, Lincoln County, North Carolina jurisdictional area, more particularly described in Exhibit A, is hereby designated a historic landmark pursuant to Part 3C, Article 19, Chapter 160A of the General Statutes of North Carolina and the Lincoln County Historic Preservation Ordinance.

Section 2. The owner(s) and occupants (s) of the property known as the CARRIE L. HOPKINS HOUSE be given notice of this resolution as required by applicable law and that copies of this resolution be filed and indexed in the office of the County Clerk, Lincoln County Register of Deeds, Lincoln County Tax Administrator and the Lincoln County Planning & Inspections Department, as required by applicable law.

Section 3. In accordance with Part 3C, Article 19, Chapter 160A of the General Statutes of North Carolina and the Lincoln County Historic Preservation Ordinance, the exterior and site features of all historic landmarks are always under the purview of the Historic Preservation Commission’s Certificate of Appropriateness provisions.

Section 4. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 5. Any part of the resolution determined by a court of competent jurisdiction to be in violation of any law or constitutional provision shall be deemed severable and shall not affect the validity of the remained.

Section 6. This resolution shall become effective immediately upon its adoption. NOW THEREFORE BE IT RESOLVED that the Lincoln County Board of Commissioners does hereby officially designate the CARRIE L. HOPKINS HOUSE as a Lincoln County Local Historic Landmark.

This the 16th day of November 2015.

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Carrol D. Mitchem, Chair  
Lincoln County Board of Commissioners

Attest

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Amy S. Atkins, Clerk to the Board

**Public Hearing - Local Landmark Designation: Reinhardt Building - Josh Grant**  
**Resolution #2015-26: A Resolution of the Lincoln County Board of Commissioners**  
**Designating the Structure Known as the Reinhardt Building in Lincoln County, North**  
**Carolina as a Local Historic Landmark:** Josh Grant presented the following information and said the Historic Properties Commission has already held a public hearing and recommends approval:

The Reinhardt Building, built in 1909 is located at 101 West Court Square on Lot Number 1 in the northwest square of downtown Lincolnton. It is one of four three-story buildings in the Lincolnton Commercial District, a National Register listed on December 16, 2015. This Classical Revival building is considered “one of three stylistically pivotal buildings in the district, the other two being the Lincoln County Courthouse and the First United Methodist Church.

Designation is an honor, indicating the community believes the property deserves recognition and protection. Property owners are eligible for a 50 percent property tax deferral.

Requirements of Designation: Owners of local landmarks and of property in local historic districts are required to obtain Certificates of Appropriateness from the Historic Properties Commission before making significant changes or additions to a property, before beginning new construction, or before demolishing or relocating a property. The commission's review of proposed changes ensures that work on a property in a district or on landmark is appropriate to the special character of the district or landmark. The commission has adopted design guidelines as the criteria to judge what changes are appropriate. Property owners also use the design guidelines to plan possible projects, and to discuss their applications with the commission.

## **Reinhardt Building**

**Address: 101 W. Courtsquare, Lincolnton, NC 28092**

The Reinhardt Building, built in 1909, is located at 101 West Court Square on Lot Number 1 in the northwest square of downtown Lincolnton. This building is the oldest in the "Reinhardt Block", which has subsequent buildings constructed for R. S. Reinhardt in 1910, 1913, and 1915. The block is situated between West Main Street and West Sycamore Street. The Reinhardt building is bordered on the east by West Courtsquare, on the south by West Main Street, on the west by a narrow alleyway, and at its north elevation it is connected to the building constructed in 1913. The Reinhardt Building is one of four three-story buildings in the Lincolnton Commercial District, a National Register District listed on December 16, 2015, which is evenly divided between one-story and two-story resources. This Classical Revival building is considered "one of three stylistically pivotal buildings in the district," the other two being the Lincoln County Courthouse and First United Methodist Church.

Chairman Mitchem opened the public hearing.

Being no speakers, Chairman Mitchem closed the public hearing.

**UPON MOTION** by Commissioner Beam, the Board voted unanimously to approve Resolution #2015-26: A Resolution of the Lincoln County Board of Commissioners Designating the Structure Known as the Reinhardt Building in Lincoln County, North Carolina as a Local Historic Landmark.

**RESOLUTION #2015-26: A RESOLUTION OF THE LINCOLN COUNTY BOARD OF COMMISSIONERS DESIGNATING THE STRUCTURE KNOWN AS THE REINHARDT BUILDING IN LINCOLN COUNTY, NORTH CAROLINA AS A LOCAL HISTORIC LANDMARK**

WHEREAS, all of the prerequisites to the adoption of this resolution prescribed in Part 3C Article 19, Chapter 160A (Historic Districts and Landmarks) of the General Statutes of North Carolina and an ordinance creating the Historic Preservation Commission of Lincoln County (the "Historic Preservation Ordinance") have been met and;

WHEREAS, the Lincoln County Board of Commissioners has taken into full consideration all statements and information in the application and the designation report prepared for the Lincoln County Historic Preservation Commission and presented to the Board of County Commissioners on the 16TH of November, 2015, on the question of designating the property known as REINHARDT BUILDING as a historic landmark, and

WHEREAS, the property known as REINHARDT BUILDING, located in Lincolnton Township in the County of Lincoln and more particularly described in Exhibit A attached hereto, exhibits many historical qualities, and is listed under the Lincolnton Commercial District, a National Register District listed on December 16, 2015; and

WHEREAS, the REINHARDT BUILDING of Lincoln County is hereby appreciated for its high level of integrity, and rich historical context.



WHEREAS, the Lincoln County Historic Properties Commission has recognized the historic, structural and cultural significance of the property known as the REINHARDT BUILDING and has recommended that the property be designated a “historic landmark” as outlined in Article 3 of the Historic Preservation Ordinance; and

WHEREAS, the Division of Archives and History of the North Carolina Department of Cultural Resources has reviewed and commented on the finding of the Lincoln County Historic Preservation Commission.

NOW, THEREFORE BE IT ORDAINED by the Board of County Commissioners of Lincoln County, North Carolina that: Section 1. The property known as the REINHARDT BUILDING, located in Lincolnton Township, Lincoln County, North Carolina jurisdictional area, more particularly described in Exhibit A, is hereby designated a historic landmark pursuant to Part 3C, Article 19, Chapter 160A of the General Statutes of North Carolina and the Lincoln County Historic Preservation Ordinance. Section 2. The owner(s) and occupants (s) of the property known as the REINHARDT BUILDING be given notice of this resolution as required by applicable law and that copies of this resolution be filed and indexed in the office of the County Clerk, Lincoln County Register of Deeds, Lincoln County Tax Administrator and the Lincoln County Planning & Inspections Department, as required by applicable law.

Section 3. In accordance with Part 3C, Article 19, Chapter 160A of the General Statutes of North Carolina and the Lincoln County Historic Preservation Ordinance, the exterior and site features of all historic landmarks are always under the purview of the Historic Preservation Commission’s Certificate of Appropriateness provisions.

Section 4. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 5. Any part of the resolution determined by a court of competent jurisdiction to be in violation of any law or constitutional provision shall be deemed severable and shall not affect the validity of the remained.

Section 6. This resolution shall become effective immediately upon its adoption.

NOW THEREFORE BE IT RESOLVED that the Lincoln County Board of Commissioners does hereby officially designate the REINHARDT BUILDING as a Lincoln County Local Historic Landmark.

This the 16th day of November 2015.

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Carrol D. Mitchem, Chair  
Lincoln County Board of Commissioners  
Attest

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Amy S. Atkins, Clerk to the Board

**Public Hearing - Local Landmark Designation: Robert F. Hoke Cottage - Josh Grant**  
**Resolution #2015-27: A Resolution of the Lincoln County Board of Commissioners**  
**Designating the Structure Known as the Robert F. Hoke Cottage in Lincoln County, North**  
**Carolina as a Local Historic Landmark:** Josh Grant presented the following information and said the Historic Properties Commission has already held a public hearing and recommends approval:

The General Robert F. Hoke Cottage is located at 1200 General Hoke Drive in Lincolnton. The General Robert F. Hoke Cottage is architecturally significant as a rare local example of a summer vacation cottage built during the late nineteenth century or early twentieth century. Please see the attached report for additional details.

Designation is an honor, indicating the community believes the property deserves recognition and protection. Property owners are eligible for a 50 percent property tax deferral. The Requirements of Designation: Owners of local landmarks and of property in local historic districts are required to obtain Certificates of Appropriateness from the Historic Properties Commission before making significant changes or additions to a property, before beginning new construction, or before demolishing or relocating a property. The commission's review of proposed changes ensures that work on a property in a district or on landmark is appropriate to the special character of the district or landmark. The commission has adopted design guidelines as the criteria to judge what changes are appropriate. Property owners also use the design guidelines to plan possible projects, and to discuss their applications with the commission.

Chairman Mitchem opened the public hearing.  
Being no speakers, Chairman Mitchem closed the public hearing.

**UPON MOTION** by Commissioner Oakes, the Board voted unanimously to approve Resolution #2015-26: A Resolution of the Lincoln County Board of Commissioners Designating the Structure Known as the Reinhardt Building in Lincoln County, North Carolina as a Local Historic Landmark.

**RESOLUTION #2015-27: A RESOLUTION OF THE LINCOLN COUNTY BOARD OF COMMISSIONERS DESIGNATING THE STRUCTURE KNOWN AS THE ROBERT F. HOKE COTTAGE IN LINCOLN COUNTY, NORTH CAROLINA AS A LOCAL HISTORIC LANDMARK**

WHEREAS, all of the prerequisites to the adoption of this resolution prescribed in Part 3C Article 19, Chapter 160A (Historic Districts and Landmarks) of the General Statutes of North Carolina and an ordinance creating the Historic Preservation Commission of Lincoln County (the "Historic Preservation Ordinance") have been met and;

WHEREAS, the Lincoln County Board of Commissioners has taken into full consideration all statements and information in the application and the designation report prepared for the Lincoln County Historic Preservation Commission and presented to the Board of County Commissioners

on the 16TH of November, 2015, on the question of designating the property known as ROBERT F. HOKE COTTAGE as a historic landmark, and

WHEREAS, the property known as ROBERT F. HOKE COTTAGE, located in Lincolnton Township in the County of Lincoln and more particularly described in Exhibit A attached hereto, exhibits many historical qualities, and is a rare local example of a summer vacation cottage built during the late nineteenth century or early twentieth century; and

WHEREAS, the ROBERT F. HOKE COTTAGE of Lincoln County is hereby appreciated for its high level of integrity, and rich historical context. WHEREAS, the Lincoln County Historic Properties Commission has recognized the historic, structural and cultural significance of the property known as the ROBERT F. HOKE COTTAGE and has recommended that the property be designated a “historic landmark” as outlined in Article 3 of the Historic Preservation Ordinance; and

WHEREAS, the Division of Archives and History of the North Carolina Department of Cultural Resources has reviewed and commented on the finding of the Lincoln County Historic Preservation Commission.

NOW, THEREFORE BE IT ORDAINED by the Board of County Commissioners of Lincoln County, North Carolina that:

Section 1. The property known as the ROBERT F. HOKE COTTAGE, located in Lincolnton Township, Lincoln County, North Carolina jurisdictional area, more particularly described in Exhibit A, is hereby designated a historic landmark pursuant to Part 3C, Article 19, Chapter 160A of the General Statutes of North Carolina and the Lincoln County Historic Preservation Ordinance.

Section 2. The owner(s) and occupants (s) of the property known as the ROBERT F. HOKE COTTAGE be given notice of this resolution as required by applicable law and that copies of this resolution be filed and indexed in the office of the County Clerk, Lincoln County Register of Deeds, Lincoln County Tax Administrator and the Lincoln County Planning & Inspections Department, as required by applicable law.

Section 3. In accordance with Part 3C, Article 19, Chapter 160A of the General Statutes of North Carolina and the Lincoln County Historic Preservation Ordinance, the exterior and site features of all historic landmarks are always under the purview of the Historic Preservation Commission’s Certificate of Appropriateness provisions.

Section 4. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 5. Any part of the resolution determined by a court of competent jurisdiction to be in violation of any law or constitutional provision shall be deemed severable and shall not affect the validity of the remained.

Section 6. This resolution shall become effective immediately upon its adoption.

NOW THEREFORE BE IT RESOLVED that the Lincoln County Board of Commissioners does hereby officially designate the ROBERT F. HOKE COTTAGE as a Lincoln County Local Historic Landmark.

This the 16th day of November 2015.

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Carrol D. Mitchem, Chair Lincoln County Board of Commissioners

Attest \_\_\_\_\_  
Amy S. Atkins, Clerk to the Board

**Public Hearing – Road Naming – Hidden Cove Lane:** Netta Anderson presented the following:

This road is located off of Malibu Pointe Lane and requires naming due to the fact that there is going to be four (4) structures that access Malibu Pointe Ln via this private road. The road name proposed is Hidden Cove Lane and was agreed to by all residents. The name is not a duplicate or sound-alike and has been approved by the Addressing Department.

Chairman Mitchem opened the public hearing. Being no speakers, Chairman Mitchem closed the public hearing.

**UPON MOTION** by Commissioner Patton, the Board voted unanimously to approve the road name Hidden Cove Lane.

**Public Comments:** Chairman Mitchem opened Public Comments.

***Gardner Haddix***, 2291 Mccloud Street, Denver, said the County has agreed to put in a waterline at Verdict Ridge and there is a fire department 1.2 miles away with no water. He said he is right beside the fire department and has an insurance rating of 9, the worst is 10. He asked for help with this matter.

***Rudy Bauer***, 8252 Blades Trail, suggested that the Board come up with a plan for the roads with all the new subdivisions approved and homes on the way.

***Robert Avery***, 4466 Hwy 182, Crouse, said that there is not a recreation area with restrooms in Crouse or Howards Creek. He asked the Board to look at putting a County Park in that area.

Being no additional speakers, Chairman Mitchem closed public comments.

**Presentation Concerning NC Works Certified Work Ready Community:** Dr. Dennis McElhoe, Vice President for Economic and Workforce Development for Gaston College, presented the following:

Workforce development has been a priority in North Carolina for many years. A talent pipeline with the necessary foundational and technical skills for success is a primary goal for education and workforce professionals.

As part of the state's comprehensive workforce development effort, NCWorks, North Carolina is launching a statewide initiative to certify communities and counties as NCWorks Certified Work Ready Communities. This initiative is a collaborative effort between workforce development partners including the Office of the Governor, the North Carolina Chamber, the North Carolina Department of Public Instruction, the North Carolina Community College System Office and the North Carolina Department of Commerce aimed at leveraging data and analysis tools to continue economic growth in North Carolina.

The NCWorks Certified Communities initiative supports economic development by providing a workforce with documented foundational skills. Other benefits include competitive cost models through lower employee turnover, decreased training time and costs, and related efficiencies that enhance North Carolina's global competitiveness.

The North Carolina Chamber serves as the organization that will designate counties as NCWorks Certified Communities. On the local level, this initiative is being supported by the Lincoln/Lincoln Chamber, Lincoln County Schools, Lincoln Economic Development Association, Centralina Workforce Development Board and Gaston College.

High school seniors in public schools who have a CTE concentration (four technical credits in a Career Cluster) take the ACT WorkKeys® assessments needed to earn an ACT National Career Readiness Certificate™ (ACT NCRC®). Community colleges throughout the state serve as instructional and testing centers for adults and transitioning youth.

Through the efforts of Lincoln County Schools and Gaston College, Lincoln County has produced 1,621 Career Readiness Certificates, far exceeding the goal of 872 set by the NC Department of Commerce. However, in order to apply for and receive recognition as a Certified Work Ready Community, Lincoln County also needs the demonstrated support of 81 employers who either recognize the importance of the National Career Readiness Certificate or require completion of the NCRC as part of its hiring process. Currently, we have received letters of commitment for this initiative from 29 employers.

We are asking for the support of the County Commissioners for this initiative on behalf of Lincoln County by agreeing to have Lincoln County Government listed on the application form we hope to submit in December and by agreeing to provide a letter of commitment for the initiative (both of which have been provided for your review).

## Requirements

In order to be certified as an NCWorks Work Ready County, a community must meet each of the following criteria:

A letter of commitment to workforce excellence from county leaders

Progress in the high school graduation rate toward the goal of 94%.

Achieve the number of National Career Readiness Certificates indicated in the Common Criteria

Gain commitment from employers to recognize the NCRC.

#### Community Benefits

By participating in the NCWorks Certified Work Ready Communities initiative, counties, regions and states are helping:

Business and industry know exactly which foundational skills they need for a productive workforce – and to easily communicate their needs

Individuals understand which skills are required by employers – and how to prepare themselves for success

Policy makers consistently measure the skills gap in a timely manner at the national, state and local levels

Educators close the skills gap, via tools integrated into career pathways with stackable industry-recognized credentials

Economic developers use an on-demand reporting tool to market the quality of their workforce

Commissioner Oakes asked the cost of this program. Mr. McElhoe said there is not a cost to the County.

**UPON MOTION** by Commissioner Patton, the Board voted unanimously to support the NC Works Certified Work Ready Community Initiative and have Lincoln County Government listed on the application form and agreeing to provide a letter of commitment.

**Presentation from HATS Concerning No-kill Status:** Tim O'Brien and Doug Woods gave a presentation concerning no-kill status at the Lincoln County Animal Shelter. They said that in November of 2013, the Commissioners voted unanimously to adopt a no kill philosophy for the Lincoln County Animal Shelter and direct staff to work with the citizens of Lincoln County to implement the goal of a live release rate of 90% of animals who enter the shelter. In August 2015, Jena Healy and Karen Banker indicated their desire to focus their attention on No Kill efforts to impact changes at higher levels and stepped aside from the day-to-day running of the HATS organization. In September 2015, a Board of Directors of 9 volunteers now directs the day-to-day operations of HATS. HATS is now Helping Animals to Survive, Inc. and has their own EIN number, are registered with the Secretary of State as a non-profit corporation and has their own 501c3 status.

They asked the Board to right the course and fulfill the mandate the Commissioners approved of a 90% live release rate reached within 90 days. The No Kill Equation involves a combination of well-developed programs and components that all must exist and operate simultaneously. Leadership from the County Commissioners is vital for the success of the shelter.

Chairman Mitchem thanked the volunteers for what they do and for the information presented.

**Amended Inspection Fee Schedule – Rodney Emmett, Deputy Fire Marshal:** Rodney Emmett, Deputy Fire Marshal, presented the following amended Inspection Fee Schedule.

The Fire Marshal's office is requesting the following changes be made to the fee schedule. These changes are requested due to the fact that many chares now involve the County paying the County. Group homes and daycares seldom have more than 50 and have had the suggested fees for some time. In the case that any other items come, the Fire Marshal could waive certain fees without an amendment to the fee schedule.

Pg. 5 – (see footnotes 1 – 13) changed to (see footnotes 1-16) there were already 14 notes and 2 have been added.

Pg. 6 – (see footnotes 9) changed to (see footnotes 9&15)

Pg. 9 - Licensed for 0 to 25 changed to Licensed for 1 to 5  
- Licensed for 26 to 50 changed to Licensed for 6 plus  
- All others have been deleted

Pg. 12 - In Item 9 however, these fees are billed on an annual basis has been deleted  
- Item 15 has been added to say – the following are exempt from inspection fees.  
Public and

Commissioner Oakes questioned the fees charged to hospitals.

**A MOTION** by Commissioner Oakes to approve the Amended Inspection Fee Schedule with the change that hospitals be deleted and incorporated under the square footage as it is in the other section.

Commissioner Oakes amended his motion to approve with the Hospital lines changed to first inspection \$250, second inspection \$275, third inspection \$300.

VOTE: Unanimously approved.

**Position Reclassification for Grounds Department:** John Henry presented a plan to reclassify the positions in the Grounds Department. The proposed layout would have the Director, Grounds Supervisor, 3 Senior Grounds Maintenance Technicians, 4 Grounds Maintenance Technicians and 6 Part time Technicians. This proposed layout will have all technicians reporting to one Supervisor unifying guidelines and eliminating the split divisions. Employees will be assigned to crews with a crew leader. Each crew will be assigned a zone equalizing the workload. This change will help efficiency and accountability, as well as saving money.

**UPON MOTION** by Commissioner Patton, the Board voted to approve the position reclassification in the Grounds Department as presented by John Henry.

**Finance Officers' Report:** Deanna Rios presented the Finance Officer's Report.

**County Manager's Report:** Mr. Atkins informed the Board that there will most likely be an increase in health insurance costs for employees for next budget year. He said there will be a budget retreat on December 17 at 9:00 a.m.

Mr. Atkins said he will be meeting with the Board of Elections in December concerning space needs.

He said the Board of Commissioners and Board of Education will hold their annual joint meeting on January 26, 2016.

**County Commissioners' Report:** Commissioner Mitchem mentioned the meeting concerning water will be at the North Brook Community Building on Monday at 7 p.m.

**County Attorney's Report:** Nothing reported.

**Calendar:** Commissioner Oakes asked if the Board would like to move the December 21 meeting to earlier.

**UPON MOTION** by Commissioner Oakes, the Board voted unanimously to move the December 21 meeting to December 14.

**Other Business:** The Board discussed reducing adoption fees for dogs and cats at the animal shelter. Mr. Atkins suggested some changes such as going to homes and picking up animals.

Commissioner Oakes said the next item for the Airport Business Park is to have an Environmental Study. He asked the Board to advance the Airport \$240,000 to cover the cost of the Environmental Study.

Deanna Rios cautioned the Board because there is nothing in writing saying the grant funds can be used for this project.

**A MOTION** by Commissioner Oakes to loan the Airport up to \$240,000 to cover the cost of the Environmental Study and ask the County Manager to look for alternate sources of an Environmental Study at a better cost within the next 3 weeks.

**VOTE: 4 – 1 AYES: Patton, Beam, Martin, Oakes**  
**NOES: Mitchem**



**Adjourn:** Chairman Mitchem adjourned the meeting.

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Amy S. Atkins, Clerk  
Board of Commissioners

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Carrol Mitchem, Chairman  
Board of Commissioners