

**MINUTES**  
**LINCOLN COUNTY BOARD OF COMMISSIONERS**  
**MONDAY, SEPTEMBER 13, 2010**

The Lincoln County Board of County Commissioners met on September 13, 2010 at the Citizens Center, Board of Commissioners Room, 115 West Main Street, Lincolnton, North Carolina at 6:30 PM.

Commissioners Present:

Alex E. Patton, Chairman  
Bruce Carlton, Vice Chair  
George Arena  
Carrol Mitchem

Commissioners Not Present:

James A. Klein

Planning Board Members Present:

Gary Garlow, Vice-Chairman  
Cathy Davis  
Keith Johnson  
Shelly Johnston  
Dr. Richard Pence  
Christine Poinsette

Others Present:

George A. Wood, County Manager  
Martha W. Lide, Assistant County Manager  
Jeffrey A. Taylor, County Attorney  
Amy S. Atkins, Clerk to the Board  
Kelly Atkins, Planning and Inspections Director  
Randy Hawkins, Zoning Administrator  
Andrew Bryant, Planner  
Burns Whittaker, Public Works Director  
Leon Harmon, Finance Director

**Call to Order:** Chairman Patton called the September 13, 2010 meeting of the Lincoln County Board of Commissioners to order.

**Invocation:** Commissioner Carlton gave the Invocation and led in the Pledge of Allegiance.

**Adoption of Agenda:** Chairman Patton presented the agenda for the Board's approval.

## **AGENDA**

### **LINCOLN COUNTY BOARD OF COMMISSIONERS**

**SEPTEMBER 13, 2010**

- 6:30 PM Call to Order
- 6:31 PM Invocation – Commissioner Carlton
- 6:32 PM Pledge of Allegiance
1. 6:33 PM Adoption of Agenda
2. 6:35 PM Consent Agenda
- Approval of Minutes
  - August 16, 2010
  - RESOLUTION #2010-48: Resolution for Declaration of Service Side Arm for Retiring Member of County-Law Enforcement Agency
  - FY 11 NC Department of Insurance, Division of SHIIP Grant and Contract
  - Disposal of Surplus Property
  - Tax Request for Releases – More than \$100
    - July 16 – August 15, 2010
  - First Baptist Church – Lincolnton for Upward Basketball Awards
  - Tax Requests for Refunds - More than \$100
    - July 18 – August 1, 2010
  - Approval of Tax-exempt Loan to Volunteer Fire Department (Boger City) by Board of Commissioners
  - Waived fees
  - Hesed House of Hope
  - Sponsored Group Status
  - Gold Hill Missionary Baptist Church
  - Ordinance # 2010-12: An Ordinance Amending the FY 2011 Budget for the County of Lincoln, North Carolina
  - Industry Appreciation Month Proclamation
3. 6:40 PM Zoning Public Hearings – Randy Hawkins
- CUP #298 Nelta Sain, applicant (Parcel ID# 84961) A request for a conditional use permit to place a Class B (doublewide) manufactured home in the R-S (Residential Suburban) district. The three-acre parcel is located on the north side of Wesson Road about 600 feet east of North Brook III School Road in North Brook Township
4. 7:00 PM Discussion and Adoption of NC 16 Corridor Vision Plan, and it's Implementation Schedule – Randy Williams
5. 7:15 PM Public Comments

6. 7:30 PM Revised Bill Paying Procedure for Public Works – Burns Whittaker
  7. 7:35 PM Proposed Engineering Contracts – Airlie Park Improvements – Burns Whittaker
  8. 7:40 PM Environmental Assessment for Airlie Park Grant – Burns Whittaker
  9. 7:50 PM Acceptance of US Department of Justice Grant for Sheriff's Office – George Wood
  10. 8:00 PM Other Business
- Adjourn

**UPON MOTION** by Commissioner Carlton, the Board voted unanimously to adopt the agenda.

**Consent Agenda:** **UPON MOTION** by Commissioner Carlton, the Board voted unanimously to approve the Consent Agenda.

- Approval of Minutes
  - August 16, 2010
- RESOLUTION #2010-48: Resolution for Declaration of Service Side Arm for Retiring Member of County-Law Enforcement Agency
  - FY 11 NC Department of Insurance, Division of SHIP Grant and Contract
  - Disposal of Surplus Property
  - Tax Request for Releases – More than \$100
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- Ordinance # 2010-12: An Ordinance Amending the FY 2011 Budget for the County of Lincoln, North Carolina
  - Industry Appreciation Month Proclamation

**RESOLUTION #2010-48: Resolution for Declaration of Service Side Arm for Retiring Member of County-Law Enforcement Agency**

WHEREAS, G.S. 20-187.2 authorizes the Board to award certain service side arm to Larry Wade Stanley, retiring Chief Deputy, at a predetermined price, upon securing permit as required by G.S. 14-402.

WHEREAS, Lincoln County has in its possession:

**1 – Glock 45, Model 21, Serial Number: LEM800**

which has previously been used in service by Larry W. Stanley, Chief Deputy.

THEREFORE, the Lincoln County Board of Commissioners meeting in general session on Monday, September 13, 2010 does the following:

BE IT RESOLVED by the Lincoln County Board of Commissioners that:

**1 - Glock 45, Model 21, Serial Number: LEM800**

Be declared surplus in order to be purchased by the retiring Chief Deputy, Larry Stanley.

Adopted this 13<sup>th</sup> day of September, 2010.

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Alex E. Patton, Chairman

ATTEST:

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Amy S. Atkins, Clerk to the Board

PERIOD COVERED (JULY 18, 2010-AUGUST 1, 2010)

G.S.#105-381(B) ALL REFUNDS MORE THAN \$100.00  
(and) #105-325 including (A) (6)

NAME	YEAR	DIST	A/C#	AMOUNT	REASON
RIPPER, ZAC J.	2009	CITY	0217970	126.22	RELEASE TO CATAWBA CO.
			<b>TOTAL</b>	<b>\$126.22</b>	

NAME	YEAR	DIST	A/C NO	AMOUNT	REASON
Bilmanis, Andris John	2010	City	0227176	\$149.61	Vehicle taxable in Catawba County.
Bridges, Frederick Edwin	2010	PCFD	0207134	\$159.16	Vehicle sold prior to tag/tax year.
Brooks, Linda J	2010	DFD	0187245	\$119.82	Vehicle sold prior to tag/tax year.
Copeland, Carey Douglas	2010	City	0227410	\$146.22	Vehicle taxable in Cumberland County.
Derr, Dorothy Dean	2006	City	0089973	\$321.06	US Bankruptcy Judge discharged personal property.
Derr, James C	2010	PCFD	0165322	\$367.79	Assessment adjustment of vehicle.
Duquette, Joseph Roland	2010	Union	0175842	\$108.85	Pro-rated bill.
Helms, Douglas Dermont	2010	City	0227014	\$166.79	Vehicle taxable in Gaston County.
Kelley, Patrick Randolph	2009	ELFD/ELSD	0116776	\$328.40	Vehicle sold prior to tag/tax year.
McLure, Scott R	2010	ALFD	16963	\$183.03	Vehicle sold prior to tag/tax year.
McMichael, Claude Thomas	2009	City	0225723	\$106.95	Pro-rated bill.
Pauley, Steven Todd	2007	City	0164400	\$205.69	US Bankruptcy Judge discharged personal property.
Ramsey, Robert Jesse	2010	City	0227447	\$106.22	Vehicle taxable in Cumberland County.
Ripper, Zac James	2010	City	0217970	\$117.40	Vehicle taxable in Catawba County.
Smith, Debra A	2009	ELFD	32787	\$161.28	Pro-rated bill.
Taylor, Frank Wayne III	2010	City	0226974	\$105.77	Vehicle taxable in Henderson County.
Tobeler, Frederick Alan	2010	City	0226859	\$240.69	Vehicle taxable in Catawba County.
			<b>TOTAL</b>	<b>\$3,094.73</b>	

NAME	YEAR	DIST	A/C NO	AMOUNT	REASON
Car Farm Salvage Inc.	2008-2010	N-321	32028	\$191.78	Did not own business personal property as of 1/1/08.
CJG Construction DBA	2010	ELFD	0221701	\$346.83	Business personal property in Mecklenburg County as of 1/1/10
Dura Steel Buildings Co.	2010	DFD/ELSD	0158306	\$554.06	Assessment adjustment of business personal property.
Free, Thomas Lee	2010	City	17258	\$139.21	Assessment adjustment of real property.
Garrison Family Limited	2010	City	0177774	\$690.00	Removed 10 availability fees.
Gates Craig P Inc. #30	2010	BCFD	25004	\$147.50	Assessment adjustment of business personal property.
Hoover, William G Jr.	2010	BCFD	15979	\$2,143.44	Land-use qualification approved for 2010.
Kiser, Harry Roger	2010	BCFD	0071902	\$138.16	Elderly exemption approved.
Lake Norman Irrigation & Illum	2009-2010	DFD	0216506	\$733.44	Did not own business personal property as of 1/1/09.
Moore, Phillip Wayne	2007	BCFD	0148969	\$164.16	Did not own personal property as of 1/1/07.
Omara, Kevin W	2010	DFD	0157826	\$102.26	Assessment adjustment of boat.
Reep, Timothy L	2009-2010	N-321	08489	\$984.39	Assessment adjustment of real property.
Seifert, Patsy J	2008-2010	DFD	19381	\$512.27	Did not own personal property as of 1/1/08.
Shoppes at Waterside	2010	ELFD/ELSD	0168097	\$1,104.00	Removed 16 availability fees.
Sweet Vine Winery DBA	2010	ALFD	0221530	\$187.00	Assessment adjustment of business personal property.

NAME	YEAR	DIST	A/C NO	AMOUNT	REASON
Taqueria Los Compadres	2010	City	0192735	\$378.23	Did not own business personal property as of 1/1/10.
Walker, Phyllis	2010	ELFD/ELSD	0223944	\$235.53	Assessment adjustment of boat.
White, Gary	2010	ELFD/ELSD	0221651	\$389.26	Personal property moved out of state as of 1/1/10.
TOTAL				\$9,141.52	

**ORDINANCE #2010-12: AN ORDINANCE AMENDING THE FY 2011 BUDGET  
FOR THE COUNTY OF LINCOLN, NORTH CAROLINA**

THAT WHEREAS, the Lincoln County Board of Commissioners adopted the FY 2011 Budget by approving Ordinance #2010-05 on June 21, 2010; and

WHEREAS, the Finance Director and County Manager are recommending further amendments as shown on the attachments herein; and

WHEREAS, the Lincoln County Board of Commissioners wishes to approve these proposed budget amendments;

NOW THEREFORE BE IT ORDAINED AND ESTABLISHED by the Board of Commissioners of Lincoln County, North Carolina, that the FY 2011 Budget previously adopted is hereby amended as follows:

Section 1. That the budget adjustments attached hereto, and incorporated herein by reference as Exhibit A to Ordinance #2010-12, are hereby approved and adopted as amendments to the FY 2011 Budget.

Section 2. That this amendment to the budget shall become effective immediately upon its adoption by the Board of Commissioners.

Passed and adopted this 13th day of September, 2010.

BY: \_\_\_\_\_  
Alex E. Patton, Chairman  
Lincoln County Board of Commissioners

ATTEST:

\_\_\_\_\_  
Amy S. Atkins  
Clerk to the Board

Surplus / Obsolete Property	
Today's Date: August 10, 2010	
Last Date to Request Departmental Transfer: August 20, 2010	
Date Presented to Commission: September 13, 2010	
Auction Date: September 14, 2010	
Auction / Disposal Method: GovDeals	

Item #:	Description:	VIN / Serial #:	Condition Code:	Reason for Disposal:	Department
0612	Scrap metal consisting of old CO2 bottles, regulators, weights for scales and Chicken De-Beaker machine		scrap	Obsolete	Cooperative Extension Agency
0613	2001 Ford Crown Vic, V-8 engine, 172,521 miles, automatic transmission, Exterior Color: White, Interior Color: Blue Cloth, Tires: ± 75 % tread,	2FAFP71W71 X197792	Fair	Replaced	Sheriff
0614	1990 Ford Ambulance, Power Stroke V-8 Diesel Engine, 135,628 miles, Automatic Transmission, Exterior Color: Silver, Interior: Gray Cloth, Tires: ± 75 % tread	1FDKF37M8 LNA67174	Fair	Replaced	Sheriff

#### Condition Codes

#### Disposal Codes

Parts Only	Poor	Good	New		Obsolete		
Broken	Fair	Excellent			Replaced		

\$17,076.00 received from the sale of obsolete/surplus property from 7-01-10 thru 7-31-2010

### Proclamation 2010 Lincoln Economic Development Association Industry Appreciation Month October 2010

WHEREAS, the County of Lincoln is pleased to have a thriving community of industries to support the local economy; and

WHEREAS, these industrial companies provide essential employment opportunities for the citizens of the County of Lincoln; and

WHEREAS, these industrial companies provide local revenues from which the entire citizenry benefit; and

WHEREAS, industrial businesses make considerable contributions to our families and communities, often improving the overall quality of life; and

WHEREAS, we recognize and appreciate these industrial businesses;

NOW, THEREFORE, we the Board of Commissioners of Lincoln County, do hereby recognize our existing industrial businesses and by virtue of this proclamation give notice to our citizens that the month of October 2010 is Industry Appreciation Month in the County of Lincoln.

ADOPTED this the 13th day of September 2010.

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Alex Patton, Chairman,  
Board of Commissioners  
ATTEST:

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Amy S. Atkins, Clerk  
Board of Commissioners

**New Business/Advertised Public Hearings:** Chairman Patton announced that this was the date, Monday, September 13, 2010, and the time, 6:30 P.M., which was advertised in the Lincoln Times-News on September 3 and September 10, 2010.

#### NOTICE OF PUBLIC HEARINGS

The Lincoln County Board of Commissioners and Planning Board will hold a joint meeting and public hearings on Monday, September 13, 2010, at 6:30 p.m. to consider the following matter:

CUP #298 Nelta Sain, applicant (Parcel ID# 84961) A request for a conditional use permit to place a Class B (doublewide) manufactured home in the R-S (Residential Suburban) district. The three-acre parcel is located on the north side of Wesson Road about 600 feet east of North Brook III School Road in North Brook Township

Interested parties may appear at the public hearing, which will be held in the Commissioners Room on the third floor of the James W. Warren Citizens Center, 115 W. Main Street, Lincolnton, N.C. For more information, contact the Lincoln County Planning and Inspections Department at (704) 736-8440.



## **Zoning Public Hearings – Randy Hawkins:**

**Conditional Use Permit No. 298 – Nelta Sain, applicant:** Randy Hawkins presented the following information concerning CUP 298.

The applicant is requesting a conditional use permit to place a Class B (doublewide) manufactured home in the R-S (Residential Suburban) district. (A Class B manufactured home is a standard doublewide with a roof pitch of at least 2½/12. A Class A manufactured home has a minimum roof pitch of 4/12.) Under the Unified Development Ordinance, manufactured homes are permitted in the R-S district only where approved by the Board of Commissioners through the issuance of a conditional use permit.

The proposed three-acre site is located on the north side of Wesson Road about 600 feet east of North Brook III School Road. It is surrounded by property zoned R-S. Land uses in this area are predominantly residential and agricultural. The homes in the area include site-built houses and manufactured homes. The Lincoln County Land Use Plan classifies this area as Rural Preservation, suitable for low-density residential.

Randy Hawkins stated that the applicant has agreed to 2 conditions, the home will be a new model and the home will have brick underpinning.

Chairman Patton opened the public hearing concerning Conditional Use Permit No. 298 – Nelta Sain, applicant.

Being no one wishing to speak, Chairman Patton declared the public hearing closed.

**Discussion and Adoption of NC 16 Corridor Vision Plan, and Implementation Schedule – Randy Williams:** Randy Williams stated that the NC 16 Corridor Vision Plan was endorsed by the Commissioners in the Spring of 2010 and directed staff to develop timelines for the implementation schedule. Staff worked with the County Manager and the Director of Public Works. He presented a comparison of the recommendations for the implementation schedule. Along with this, the Planning Board sends their recommendation for adoption of the Corridor Vision Plan with the changes in the Implementation Schedule.

## **Distinctions between the County Manager / Staff and Planning Board Recommendations for the NC16 Corridor Vision Plan**

The only differences appear in the “Timeframe” column of the Implementation Schedule which are shown and highlighted below:

<b>Plan Recommendation</b>	<b>County Manager / Staff Timeline</b>	<b>Planning Board Timeline</b>
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Adopt a new recommended street cross-section for old NC16	Hire engineering firm to conduct study as soon as possible after NC16 is opened to NC150			Meet with NCDOT in August to discuss project. Hire engineering firm to conduct study, to be determined in discussions with NCDOT			
Work with NCDOT to determine actual right-of-way	Implement Policy as soon as possible on plat reviews.			Implement Policy as soon as possible on plat reviews. Focus on small area plan intersections as a priority.			
Connectivity between parking lots and develop a network of connected streets to all area properties	Continue to implement policy at staff level on each new development			Continue to implement policy at staff level on each new development			
NC16 intersections need immediate improvements	Hagers Ferry - long term	Campground & St. James – short term	Triangle Area – immediate	Webbs Road and Denver areas - long term	Triangle area – short term	NC73 & NC16 – immediate	Re-examine all remaining intersections as these are completed
Speed Limit be consistent and appropriate	Review after final leg of NC 16 is opened in Lincoln County			Review after final leg of NC 16 is opened in Lincoln County			
Access management required including shared driveways, side street access and turn lanes	Continue to implement the existing policy in the UDO			Continue to implement the existing policy in the UDO			
Sewer availability to the “inner-core” of the Corridor to facilitate higher intensity growth such as multi-family and commercial projects “Inner Core” is the areas between Lake Norman and Little Egypt Road along the Forney Creek basin Utilities should be underground for new and redeveloped properties	On-going			On-going and modified as development occurs			
Commercial and industrial service is necessary to support citizens	On-going			On-going			

Concentrate on sewer needs at this time since water service is in place.	On-going	On-going
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Require utility connections to properties when: At time of new construction Change in use (example: office to commercial use) Major expansion of building or site development (more than 25% of value and / or square footage)	October 2010 - Included in ELDD and implement if adopted.	October 2010 - Included in ELDD and implement if adopted.
County owned land next to Charter School should be developed as a park	Park design – short term -and- Engineered Plans & construction – by June 30, 2015	Park Design – short term -and- Engineered Plans & construction - <b>Built and opened</b> by June 30, 2015
Urban playspace in the Community Centers with trails that connect throughout the corridor	1) Design – on-going 2) Develop policy on payments-in-lieu – 6 months	1) Design – on-going 2) Develop policy on payments in-lieu – 6 months
Amphitheatre / Outdoor Stage be a part of the South Triangle Community Center	Plan completed in FY 2011; funding schedule to be determined	Plan completed in FY 2011; funding schedule to be determined
Integrate small parks in developments	On-going	On-going <b>as development occurs</b>
Incorporate the Carolina Thread Trail and linear parks in the Corridor	Continue to implement policy at staff level on each new development	Continue to implement policy at staff level on each new development

Incorporate County Recreation Master Plan recommendations	Continue to implement policy at staff level on each new development	Continue to implement policy at staff level on each new development
Work with public and private groups to expand recreation opportunities along the corridor	On-going. Park funding to be determined annually in budget process.	On-going. Park funding to be determined annually in budget process.

Provide density incentives/increases for residential development between nodes such as building further away from the road and leaving a buffer or conservation area, the higher density bonus Encourage quality materials and development	Included in ELDD	Included in ELDD <u>and implement if adopted.</u>
Landscaping requirements for new and redeveloped properties in excess of standards in the UDO	Included in ELDD	Included in ELDD <u>and implement if adopted.</u>
Nodes should be a concentration for business and mixed-use developments	Develop a policy by June 30, 2011	Develop a policy by June 30, 2011 <u>and should be done as top priority</u>

Signs should conform to the new UDO standards and potentially more strict to include materials and lighting	Temporary Signs – immediate. Included in ELDD  Permanent Signs – short term Included in ELDD	Temporary Signs – immediate. Included in ELDD <u>and implement if adopted.</u>  Permanent Signs – short term Included in ELDD <u>and implement if adopted.</u>
Green space incorporated along the corridor, primarily in transition areas between nodes	Develop a policy by June 30, 2011	Develop a policy by June 30, 2011, <u>but as a lesser priority</u>
Development should conform to the natural terrain to the extent possible, mass grading should be avoided.	immediate Included in ELDD	immediate Included in ELDD <u>and implement if adopted..</u>
Pedestrian oriented outdoor spaces should be integrated into the overall design of new development and redevelopment projects	on-going Included in ELDD	on-going Included in ELDD <u>and implement if adopted..</u>

Reduce strip commercial and sprawl development	Develop a policy by June 30, 2011	Develop a policy by June 30, 2011, <b>but as a priority</b>
Adverse visual impacts (eyesores) to adjoining properties should be avoided or mitigated through the use of compatible architecture, site design and landscaped buffers	Immediate Included in ELDD	Immediate Included in ELDD <b>and implement if adopted.</b>
Mitigate businesses with outdoor equipment /storage of materials in front of building and establish site development standards	short term Included in ELDD	short term Included in ELDD <b>and implement if adopted.</b>
Building design standards, including building placement (front setback maximum of 90 feet) and materials (including no metal on front or side facades) should be followed and potentially enhanced	immediate Included in ELDD	Immediate Included in ELDD <b>and implement if adopted.</b>

The Board reviewed the highlighted items.

Commissioner Arena stated that the Planning Board wants the Commissioners to adopt this plan and he has a concern over whether they should legally do that with all these issues pending.

**UPON MOTION** by Commissioner Carlton, the Board voted unanimously to adopt the NC 16 Corridor Vision Plan and Implementation Schedule as presented

VOTE: 2 – 2                      FOR:                      Patton, Carlton  
    AGAINST:              Arena, Mitchem

**UPON MOTION** by Commissioner Arena, the Board voted unanimously to approve the timeline as submitted.

**Public Comments:** Chairman Patton opened the public comments section.

Jean Young spoke concerning Tri County Animal Rescue with the noise and smell. She said there are no limits to the number of animals that one can house.

Renea Ballard spoke concerning Tri County Animal Rescue with the noise and smell. She commented on the Ordinance on the amount of animals a person can have.

Jeff Taylor stated that they are pursuing code enforcement on that and some new information has come to light in the last several days that he will follow up on next Wednesday in Raleigh.

Being no additional speakers, Chairman Patton declared the public comments section closed.

**Revised Bill Paying Procedure for Public Works – Burns Whittaker:** Burns Whittaker presented the following:

1. The Public Works Department is introducing a new bill paying procedure which will make it easier customers to pay their bills and reduce the expense in processing payments.
2. Debit/Credit Cards will be accepted at our two payment centers (Lincolnton and Denver). In addition, those paying by mail will have the option to enter their card numbers on the bill which will be accepted via mail.
3. The savings to the Department comes in the “Lockbox” method which will reduce handling. Payments will now be sent by the customers directly to a lockbox operated by our bank, First Citizens Bank. The bank will enter all data and provide us with an electronic record. This is a vast improvement over our current system which requires our clerks to manually enter all data into our computer.
4. The new mailing address will be printed on the coupons customers will return with their payment and just as we are doing now, we will provide a return envelope with the bill. Therefore, those paying by mail will not be required to make any change to what they are doing now.
5. Under the lockbox system, the on-line payments will be electronically sent to First Citizens who will immediately credit the account. We will receive an electronic notification each day of the payments received.
6. The scheduled start date for this is November 1. We will be sending out flyers with the October and November bills advising our customers of the new changes. For a period of time, we will continue to process payments sent using our existing addresses and procedures.
7. This streamlined system will result in reduced cost, less late fees, and more convenience to our customers. Your approval of this is requested.

**UPON MOTION** by Commissioner Carlton, the Board voted unanimously to approve the revised bill paying procedure for Public Works.

**Closed Session:** **UPON MOTION** by Commissioner Carlton, the Board voted unanimously to enter Closed Session pursuant to NCGS 143-318.11 to discuss matters relating to the location or expansion of industries or other businesses in Lincoln County.

**Proposed Engineering Contract – Airlie Park Improvements – Burns Whittaker:** **UPON MOTION** by Commissioner Carlton, the Board voted unanimously to table this item.

**Environmental Assessment for Airlie Park Grant – Burns Whittaker:** Burns Whittaker stated that the County has applied for grants to help fund the improvements to Airlie Park and has received a \$580,000 grant from the Rural Center. They have been invited to make final application to the Industrial Development Fund for an additional \$191,000. In order to secure the IDF grant, they are required to have an Environmental Assessment of the property done along with a Finding of No Significant Impact to be issued by DENR. Mr. Whittaker requested approval of the agreement with S&ME in the amount of \$14,300 for an Environmental Assessment.

**UPON MOTION** by Commissioner Arena, the Board voted unanimously to approve the agreement with S&ME in the amount of \$14,300 for an Environmental Assessment.

**Acceptance of US Department of Justice Grant for Sheriff's Office – George Wood:** Mr. Wood stated that the Sheriff's Office has been successful in obtaining a \$13,576 Justice Assistance Grant from the US Department of Justice. This grant will be used to provide electronic equipment that allows them to download files from cellular phones, and purchase some computers and peripherals used by investigators and the pre-trial program that we are starting this fiscal year. There is no matching requirement on this grant and it will provide this needed equipment. Mr. Wood recommended accepting this grant.

**UPON MOTION** by Commissioner Mitchem, the Board voted unanimously to accept the US Department of Justice Grant for Sheriff's Office.

**Other Business:** Chairman Patton reminded the Board of the Ethics Training that is required by State Law for Commissioners. He asked that all Commissioners complete this training. A webinar is available to do this training.

**Adjourn:** **UPON MOTION** by Commissioner Carlton, the Board voted unanimously to adjourn.

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Amy S. Atkins, Clerk  
Board of Commissioners

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Alex E. Patton, Chairman  
Board of Commissioners