

**MINUTES**  
**LINCOLN COUNTY BOARD OF COMMISSIONERS**  
**MONDAY, OCTOBER 5, 2020**

The Lincoln County Board of County Commissioners met on October 5, 2020, at the Commissioners Room, Administration Building, 353 N. Generals Blvd, Lincolnton, the regular place of meeting at 6:30 PM.

**Commissioners Present:**

Carrol Mitchem, Chair  
Anita McCall  
Bud Cesena

**Commissioner Absent:**

Richard Permenter, Vice Chair  
Milton Sigmon

**Others Present:**

Kelly G. Atkins, County Manager  
Wesley Deaton, County Attorney  
Josh Grant, Programs Manager  
Amy S. Atkins, Clerk to the Board

**Members Present:**

Jamie Houser, Chairman  
Keith Gaskill  
Jenni Boyles  
James Dean  
Jeff Pariano  
John Marino  
Robert Shugarman  
Tracy Ledford

**Staff Present:**

Andrew Bryant, Director  
Randy Hawkins, Zoning Administrator  
Amy Brown, Clerk to Planning Board

**Call to Order:** Chairman Mitchem called the October 5, 2020 meeting of the Lincoln County Board of Commissioners to order. He called for a moment of silence and led in the Pledge of Allegiance.

**Adoption of Agenda:** Chairman Mitchem presented the agenda for the Board's approval.

**AGENDA**  
**Lincoln County Board of Commissioners Meeting**  
**Monday, October 5, 2020**  
**6:30 PM**

**Lincoln County Administration Office**  
**353 N. Generals Blvd**  
**Lincolnton, NC 28092**

Call to Order - Chairman Carrol Mitchem

Moment of Silence

Pledge of Allegiance

1. Adoption of Agenda
2. Consent Agenda
  1. VTS Refunds
  2. Tax Requests for Refunds - More than \$100
  3. Approval of Minutes
  4. Surplus Property
  5. Subdivision Performance Guarantee Application for Kinsley Phase 1
  6. Release of Performance Guarantee for Kinsley Phase 1
3. Zoning Public Hearing

CZ #2011-2A Denver Baptist Church, applicant (Parcel ID# 58894) A request to amend a conditional zoning district to revise a facilities layout and permit lighted ballfields. The 27-acre parcel is located at 3571 N. NC 16 Business in Catawba Springs Township.

4. Request for Ambulance Remounts - Ron Rombis
5. Approval of Award of RFP 2020-0813 for Banking Services - John Henry
6. Capital Project Update - John Henry
7. RFQ Exemption - Owls Den Property Survey - John Henry
8. Public Comments
9. Other Business

Adjourn

**UPON MOTION** by Commissioner Cesena, the Board voted unanimously to adopt the agenda adding Appointments under Other Business.

**Consent Agenda: UPON MOTION** by Commissioner Cesena, the Board voted unanimously to approve the Consent Agenda.

1. VTS Refunds
2. Tax Requests for Refunds - More than \$100
3. Approval of Minutes
4. Surplus Property
5. Subdivision Performance Guarantee Application for Kinsley Phase 1
6. Release of Performance Guarantee for Kinsley Phase 1

**Zoning Public Hearings:**

Mr. Randy Hawkins informed the Board that the applicant for CZ #2011-2A Denver Baptist Church has asked to postpone the hearing to resolve some stormwater issues.

**Request for Ambulance Remounts:** Ron Rombs presented the following:

The Lincoln County Board of Commissioners has approved money in the capital improvement account for the purchase of three remount Type III GMC Cutaway Chassis. This purchase shall be from the HGAC Cooperative Purchasing Contract. These units will be equipped with newly required environmental temperature controlled units for medication storage. They include an upgrade for new stretcher mounting system and the trade-in of old chassis.

These units will be identical to the rest of the fleet and will replace three of the aging apparatus. These ambulances will be purchased from Northwestern Emergency Vehicles. All of the ambulances purchased in the past 19 years have been from NWEV and are identical. Northwestern is based in West Jefferson, NC and offer superior customer service and support.

Mr. Rombs requested the Board's approval of the HGAC Coop Contract purchase of three ambulance remounts from Northwestern Emergency Vehicle in the amount of \$287,622 (\$95,874 each) and allow for trade in of old ambulance chassis.

**UPON MOTION** by Commissioner McCall, the Board voted unanimously to approve the HGAC Coop Contract purchase of three ambulance remounts from Northwestern Emergency Vehicle in the amount of \$287,622 (\$95,874 each) and allow for trade in of old ambulance chassis as presented.

**Approval of Award of RFP 2020-0813 for Banking Services:** John Henry presented the following:

Purchasing issued an RFP 2020-0813 for Finance in July and received two submittals. Finance reviewed the submittals and interviewed their top choice. He asked the Board to approve award of RFP 2020-0813 Banking Services to Truist (formerly BB&T).

**UPON MOTION** by Commissioner Cesena, the Board voted unanimously to approve award of RFP 2020-0813 Banking Services to Truist (formerly BB&T).

**RFQ Exemption – Owls Den Property Survey:** John Henry presented the following:

This agenda item is a request to approve exemption from the RFQ process for Owls Den Property Survey per GS 143-64.32 (a)(1): Proposed project has an estimated professional fee in an amount less than fifty thousand dollars (\$50,000).

Public Works and Solid Waste are attempting to locate the property lines at the Owls Den Convenience Site.

Mr. Henry recommended approval of the Exemption.

**UPON MOTION** by Commissioner McCall, the Board voted unanimously to approve the Resolution Exempting Owls Den Property Survey from G.S. 143-64.31.

RESOLUTION EXEMPTING OWLS DEN PROPERTY SURVEY

FROM G.S. 143-64.31

WHEREAS, G.S. 143-64.31 requires the initial solicitation and evaluation of firms to perform architectural, engineering, surveying, construction management-at-risk services, and design-build services (collectively "design services") to be based on qualifications and without regard to fee;

WHEREAS, the County proposes to enter into one or more contracts for design services for work on Owls Den Property Survey; and

WHEREAS, G.S. 143-64.32 authorizes units of local government to exempt contracts for design services from the qualifications-based selection requirements of G.S. 143-64.32 if the estimated fee is less than \$50,000; and

WHEREAS, the estimated fee for design services for the above-described project is less than \$50,000.

NOW, THEREFORE, THE BOARD OF COMMISSIONERS OF LINCOLN COUNTY RESOLVES:

Section 1. The above-described project is hereby made exempt from the provisions of G.S. 143-64.31.

Section 2. This resolution shall be effective upon adoption.

LINCOLN COUNTY

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Chairman of the Board of Commissioners

**Public Comments:** Chairman Mitchem opened Public Comments.

Brian Bishop asked the Board to consider a water leak policy for irrigation meters. He explained that he had a leak while he was out of town and his bill is \$1895 for usage. He asked for the Board's assistance with this matter.

Brad Willard stated that he is here to speak to bring awareness to Agenda 21. He left materials with the Clerk for the Board to review.

Being no additional speakers, Chairman Mitchem closed Public Comments

**Other Business:** UPON MOTION by Commissioner Cesena, the Board voted unanimously to appoint Chris Uzzolina to the Lake Norman Marine Commission.

**Adjourn:** UPON MOTION by Commissioner McCall, the Board voted unanimously to adjourn.

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Amy S. Atkins, Clerk  
Board of Commissioners

Carrol Mitchem, Chairman  
Board of Commissioners