

**MINUTES**  
**LINCOLN COUNTY BOARD OF COMMISSIONERS**  
**MONDAY, SEPTEMBER 21, 2020**

The Lincoln County Board of County Commissioners met on September 21, 2020, at the Commissioners Room, Administration Building, 353 N. Generals Blvd, Lincolnton, the regular place of meeting at 6:30 PM.

**Commissioners Present:**

Carrol Mitchem, Chair  
Richard Permenter, Vice Chair  
Milton Sigmon  
Bud Cesena

**Commissioner Absent:**

Anita McCall

**Others Present:**

Kelly G. Atkins, County Manager  
Megan Gilbert for Wesley Deaton, County Attorney  
Josh Grant, Programs Manager  
Amy Atkins, Clerk to the Board

**Call to Order:** Chairman Mitchem called the September 21, 2020 meeting of the Lincoln County Board of Commissioners to order. He called for a moment of silence and led in the Pledge of Allegiance.

**Adoption of Agenda:** Chairman Mitchem presented the agenda for the Board's approval.

**AGENDA**  
**Lincoln County Board of Commissioners Meeting**  
**Monday, September 21, 2020**  
**6:30 PM**

**Lincoln County Administration Office**  
**353 N. Generals Blvd**  
**Lincolnton, NC 28092**

Call to Order - Chairman Carrol Mitchem

Moment of Silence

Pledge of Allegiance

1. Adoption of Agenda
2. Consent Agenda
  1. Tax Requests for Releases - More than \$100 - 7/27 - 8/9/20
  2. Tax Requests for Refunds - Over \$100 - 7/16 - 8/15/20
  3. Approval of Minutes
  4. 2021 Holiday Schedule
  5. Memorandum of Understanding Regarding the One to One Initiative for Lincoln County Schools
  6. Soil Erosion Ordinance Amendment
3. Planning Board Recommendations - Randy Hawkins
4. Road Naming Public Hearing - Wild Leaf Lane – Netta Anderson
5. Road Naming Public Hearing - Elmstone Lane – Netta Anderson
6. Road Naming Public Hearing - Holly Rush Lane – Netta Anderson
7. Road Naming Public Hearing - Norman Ridge Lane – Netta Anderson
8. Road Naming Public Hearing - Wayside Lane – Netta Anderson
9. Road Naming Public Hearing - Roseton Lane – Netta Anderson
10. Road Naming Public Hearing - Knights Country Trail – Netta Anderson
11. Public Hearing – Resolution Amending the Lincoln County Addressing and Road Naming Ordinance for the Purpose of Adding Pier/Dock Addressing to all waterbourne structures that are assigned to a 911 Address – Susan Sain
12. Public Hearing – Local Historic Landmark Designation: Frank H. & Rose Budd Chamberlain House – Andrew Bryant and Jason Harpe
13. Public Hearing - Local Historic Landmark Designation: Machpelah Church and Cemetery – Andrew Bryant and Jason Harpe
14. Authorizing Resolution by Lincoln County for the North Carolina Department of Commerce Building Reuse Program “Taiji Medical Building Reuse Project” – Kara Brown
15. Request from the Board of Elections for 10 Additional Part Time/Temporary One Stop Election Workers for the October 15 – November 30, 2020 Election – Candy Burgin, Bradley Putnam
16. Reimbursement Request: Melwood Subdivision - Andrew Bryant
17. East Lincoln Mobility Study Presentation - Andrew Bryant
18. Approval of the FY 21 Home and Community Care Block Grant (HCCBG) for Older Adults - Kathryn Saine
19. Public Comments
20. Finance Officers Report
21. County Manager’s Report
22. County Commissioners’ Report

23. County Attorney's Report
24. Vacancies/Appointments
25. Calendar
26. Other Business

Information Only - No Action Needed

- Register of Deeds Report
- Property Tax Collection Report

Adjourn

**UPON MOTION** by Commissioner Cesena, the Board voted unanimously to approve the agenda, removing Item 14 and adding Item 18a – Adoption of Resolution Authorizing the Sale of Personal Property Worth Less than \$30,000 by Private Sale.

**Consent Agenda:** **UPON MOTION** by Commissioner Cesena, the Board voted unanimously to approve the Consent Agenda.

1. Tax Requests for Releases - More than \$100 - 7/27 - 8/9/20
2. Tax Requests for Refunds - Over \$100 - 7/16 - 8/15/20
3. Approval of Minutes
4. 2021 Holiday Schedule
5. Memorandum of Understanding Regarding the One to One Initiative for Lincoln County Schools
6. Soil Erosion Ordinance Amendment

Commissioner Sigmon asked to incorporate the July 23, 2020 email from Steven Hoyle into the Memorandum of Understanding as supporting information.

Commissioner Cesena and Commissioner Permenter recognized Dr. Lory Morrow on her upcoming retirement and thanked her for her service to Lincoln County Schools.

**Planning Board Recommendations:** Randy Hawkins presented the following:

**CUP #417 Mount Zion Baptist Church, applicant** (Parcel ID# 55396) A request for a conditional use permit to allow a private recreational facility, a lighted ballfield, in the R-R (Rural Residential) district. The 16.1-acre parcel is located at 2151 Mount Zion Church Road in Ironton Township.

**The Planning Board voted 6-1 to recommend approval.**

**UPON MOTION** by Commissioner Cesena, the Board voted unanimously to approve the findings of fact as submitted by the Planning Board.

**UPON MOTION** by Commissioner Cesena, the Board voted unanimously to approve CUP #417 – Mount Zion Baptist Church, applicant based on the findings of fact approved by the Planning Board.

**WSCUP #24 Damon Lusk, applicant** (Parcel ID# 50203) A request for a watershed conditional use permit to use the high-density option in the Catawba River/Lake Norman WS-IV Protected Area. The applicant is proposing to develop a 0.77-acre site for a 7,340-square-foot office/warehouse. The high-density option would allow the development to have a built-upon surface area covering up to 70 percent of the site, with the use of engineered stormwater controls. The property is located on the east side of N.C. 16 Business and south side of Balsom Ridge Road in Catawba Springs Township.

**The Planning Board voted 8-0 to recommend approval.**

**UPON MOTION** by Commissioner Sigmon, the Board voted unanimously to approve the findings of fact as submitted by the Planning Board.

**UPON MOTION** by Commissioner Sigmon, the Board voted unanimously to approve WSCUP #24 – Damon Lusk, applicant based on the findings of fact approved by the Planning Board.

**CZ #2020-5 Sawyer's Towing & Transport, LLC, applicant** (Parcel ID# 25208 and 91011) A request to rezone 5.3 acres from B-G (General Business) to CZ I-G (Conditional Zoning General Industrial) to permit vehicle storage, vehicle service and offices. The property is located at 3592 Gastonia Hwy., on the south side of Gastonia Highway about 200 feet west of its intersection with Salem Church Road, in Ironton Township.

**The Planning Board voted 8-0 to recommend approval.**

**UPON MOTION** by Commissioner Permenter, the Board voted unanimously to approve the Statement of Consistency and Reasonableness as submitted by the Planning Board.

**UPON MOTION** by Commissioner Permenter, the Board voted unanimously to approve CZ #2020-5 – Sawyer's Towing & Transport, LLC, applicant based on the recommendation of the Planning Board and the Statement of Consistency and Reasonableness.

**Road Naming Public Hearing – Wild Leaf Lane:** Netta Anderson presented the road name Wild Leaf Lane for the Board's consideration.

Chairman Mitchem opened the public hearing on the Road Naming Public Hearing for Wild Leaf Lane. Being no speakers, Chairman Mitchem closed the public hearing.

**UPON MOTION** by Commissioner Sigmon, the Board voted unanimously to approve the Road Name Wild Leaf Lane.

**Road Naming Public Hearing – Elmstone Lane:** Netta Anderson presented the road name Elmstone Lane for the Board's consideration.

Chairman Mitchem opened the public hearing on the Road Naming Public Hearing for Elmstone Lane. Being no speakers, Chairman Mitchem closed the public hearing.

**UPON MOTION** by Commissioner Cesena, the Board voted unanimously to approve the Road Name Elmstone Lane.

**Road Naming Public Hearing – Holly Rush Lane:** Netta Anderson presented the road name Holly Rush Lane for the Board's consideration.

Chairman Mitchem opened the public hearing on the Road Naming Public Hearing for Holly Rush Lane. Being no speakers, Chairman Mitchem closed the public hearing.

**UPON MOTION** by Commissioner Permenter, the Board voted unanimously to approve the Road Name Holly Rush Lane.

**Road Naming Public Hearing – Norman Ridge Lane:** Netta Anderson presented the road name Norman Ridge Lane for the Board's consideration.

Chairman Mitchem opened the public hearing on the Road Naming Public Hearing for Norman Ridge Lane. Being no speakers, Chairman Mitchem closed the public hearing.

**UPON MOTION** by Commissioner Sigmon, the Board voted unanimously to approve the Road Name Norman Ridge Lane.

**Road Naming Public Hearing – Wayside Lane:** Netta Anderson presented the road name Wayside Lane for the Board's consideration.

Chairman Mitchem opened the public hearing on the Road Naming Public Hearing for Wayside Lane. Being no speakers, Chairman Mitchem closed the public hearing.

**UPON MOTION** by Commissioner Cesena, the Board voted unanimously to approve the Road Name Wayside Lane.

**Road Naming Public Hearing – Roseton Lane:** Netta Anderson presented the road name Roseton Lane for the Board's consideration.

Chairman Mitchem opened the public hearing on the Road Naming Public Hearing for Roseton Lane. Being no speakers, Chairman Mitchem closed the public hearing.

**UPON MOTION** by Commissioner Permenter, the Board voted unanimously to approve the Road Name Roseton Lane.

**Road Naming Public Hearing – Knights Country Trail:** Netta Anderson presented the road name Knights Country Trail for the Board's consideration.

Chairman Mitchem opened the public hearing on the Road Naming Public Hearing for Knights Country Trail. Being no speakers, Chairman Mitchem closed the public hearing.

**UPON MOTION** by Commissioner Sigmon, the Board voted unanimously to approve the Road Name Knights Country Trail.

**Public Hearing – Resolution Amending the Lincoln County Addressing and Road Naming Ordinance for the Purpose of Adding Pier/Dock Addressing to all waterbourne structures that are assigned to a 911 Address** – Susan Sain, David Workman and Sheriff Beam presented the following:

Sheriff Beam came before the Board previously to ask for addresses on docks on Lake Norman. She presented the Ordinance Amendment to change the way piers and docks are addressed in the future.

Chairman Mitchem opened the public hearing on the Public Hearing for the Resolution Amending the Lincoln County Addressing and Road Naming Ordinance for the Purpose of Adding Pier/Dock

Addressing to all waterbourne structures that are assigned to a 911 Address. Being no speakers, Chairman Mitchem closed the public hearing.

Commissioner Sigmon pointed out that letters will go out to affected property owners.

**UPON MOTION** by Commissioner Sigmon, the Board voted unanimously to approve the Resolution Amending the Lincoln County Addressing and Road Naming Ordinance for the Purpose of Adding Pier/Dock Addressing to all waterbourne structures that are assigned to a 911 Address.

**RESOLUTION #2020-29: A RESOLUTION AUTHORIZING THE AMENDMENT OF  
THE LINCOLN COUNTY ADDRESSING AND ROAD NAMING ORDINANCE  
ADOPTED ON 04/16/2001 AND REVISED ON 12/06/2010**

WHEREAS, on April 16, 2001, Lincoln County adopted an Addressing and Road Naming Ordinance (amended and revised on December 6, 2010) for the purpose of providing the orderly assignment of street addresses to protect the safety and welfare of the general public by facilitating the location of individual dwellings and businesses by emergency response personnel.

WHEREAS, there exists the need for posting the proper 9-1-1 address on the waterfront side of properties located along Lake Norman, as well as the street side, in the event that emergency response personnel respond via watercraft;

WHEREAS, Section 93.01 of the Addressing and Road Naming Ordinance should be amended to add the following definitions:

**COMMUNITY BOAT SLIP.** *The boat slip 'runs with the home' or is deeded to the property but not necessarily adjoining the owner's waterfront or non-waterfront property. It is typically where a group of community boats are berthed or moored, or used for embarking or disembarking.*

**PIER.** *A platform supported on pillars or girders leading out from the shore into a body of water used as a landing stage for boats.*

**DOCK.** *A structure extending along the shoreline or out from the shoreline into a body of water, to which boats may be berthed or moored.*

WHEREAS, said Addressing and Road Naming Ordinance provides, in Section 93.07, the posting requirements with respect to the proper posting of 9-1-1 addresses on buildings or structures within the county;

WHEREAS, Section 93.07 of the Addressing and Road Naming Ordinance should be amended to require the posting of 9-1-1 addresses on the waterfront side as well as the street side by adding a subparagraph (J) as follows:

*(J) For all waterborne structures, with the exception of a community*

*boatslip, the street address assigned to the structure (including number and road name) that the dock or pier is associated with shall be posted on a sign on the waterborne improvement*

*at the highest accessible point. The street address should be clearly visible from the water*

*with reflectivity to ensure visibility at night. The minimum size of the sign containing the street*

*address shall be twelve inches in height and eighteen inches in length or eighteen inches in*

*height and twelve inches in length. The sign shall be non-reflective blue in color and contain reflective white*

*lettering in the San Serif font which should be a minimum of two inches in height.*

WHEREAS, Section 93.99 of the Addressing and Road Naming Ordinance should be amended to state the penalty exemption date as follows:

*(D) Section 93.07 (J) is exempt from penalties until May 1, 2022.*

NOW, THEREFORE, BE IT RESOLVED that the Lincoln County Board of Commissioners hereby authorize and adopt the amendment of the Addressing and Road Naming Ordinance by adding the definitions of Community Boat Slip, Pier and Dock under Section 93.01 and the foregoing paragraph (J) under Section 93.07 and the exemption date (D) under Section 93.99.

ADOPTED this the \_\_\_\_\_ day of September, 2020.

LINCOLN COUNTY BOARD OF  
COMMISSIONERS

BY: \_\_\_\_\_

Chairman

ATTEST:

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Amy S. Atkins, Clerk to the Board

**Public Hearing – Local Historic Landmark Designation: Frank H. & Rose Budd Chamberlain House:** Andrew Bryant presented the following:

The Frank H. & Rose Budd Chamberlain House located at 415 E. Sumner St. is an excellent example of a Colonial Revival style home which maintains a high level of integrity and is in excellent structural condition.

Per § 105-278 properties designated as Local Historic Landmarks can receive a 50% property tax deferral. This property would see a decreased tax bill of approximately \$2748.00 per year. (Total Assessed Value: \$458,866)

The Historic Properties Commission met and recommends approval.

Chairman Mitchem opened the Public Hearing concerning the Local Historic Landmark Designation for the Frank H. & Rose Budd Chamberlain House.

Being no speakers, Chairman Mitchem closed the Public Hearing.

**UPON MOTION** by Commissioner Cesena, the Board voted unanimously to approve Resolution #2020-30: A Resolution of the Lincoln County Board of Commissioners Designating the Structures Known as the Frank H. and Rose Budd Chamberlain House in Lincoln County, North Carolina as a Local Historic Landmark.

RESOLUTION #2020-\_\_\_\_\_  
A RESOLUTION OF THE LINCOLN COUNTY BOARD OF COMMISSIONERS  
DESIGNATING THE STRUCTURE KNOWN AS THE  
FRANK H. AND ROSE BUDD CHAMBERLAIN HOUSE  
IN LINCOLN COUNTY, NORTH CAROLINA  
AS A LOCAL HISTORIC LANDMARK

WHEREAS, all of the prerequisites to the adoption of this resolution prescribed in Part 3C Article 19, Chapter 160A (Historic Districts and Landmarks) of the General Statutes of North Carolina and an ordinance creating the Historic Preservation Commission of Lincoln County (the "Historic Preservation Ordinance") have been met and;

WHEREAS, the Lincoln County Board of Commissioners has taken into full consideration all statements and information in the application and the designation report prepared for the Lincoln County Historic Preservation Commission and presented to the Board of County Commissioners on the 21<sup>st</sup> day of September, 2020, on the question of designating the property known as the Frank H. and Rose Budd Chamberlain House as a historic landmark, and

WHEREAS, the property known as Frank H. and Rose Budd Chamberlain House, located in Lincolnton Township in the County of Lincoln and more particularly described in Exhibit A attached hereto; and

WHEREAS, the circa 1927 Colonial Revival style house maintains a high level of integrity, and its excellent structural condition; and

WHEREAS, Frank H. Chamberlain, was a businessman associated with machinery for the tobacco and textile industries throughout the southern states; and

WHEREAS, Rose Budd Chamberlain, was the designer of the ERA stone fence located two blocks away from her home. Mrs. Chamberlain also lead many local clubs and societies as well as the chairperson of the local Red Cross during the Great Depression; and

WHEREAS, the Lincoln County Historic Properties Commission has recognized the historic, architectural and cultural significance of the property known as the Frank H. and Rose Budd Chamberlain House and has recommended that the property be designated a “historic landmark” as outlined in Article 3 of the Historic Preservation Ordinance; and

WHEREAS, the Division of Archives and History of the North Carolina Department of Cultural Resources has reviewed and commented on the finding of the Lincoln County Historic Preservation Commission.

NOW, THEREFORE BE IT ORDAINED by the Board of County Commissioners of Lincoln County, North Carolina that:

Section 1. The property known as Frank H. and Rose Budd Chamberlain House, located in Lincolnton Township, Lincoln County, North Carolina jurisdictional area, more particularly described in Exhibit A, is hereby designated a historic landmark pursuant to Part 3C, Article 19, Chapter 160A of the General Statutes of North Carolina and the Lincoln County Historic Preservation Ordinance.

Section 2. The owner(s) and occupants (s) of the property known as Frank H. and Rose Budd Chamberlain House be given notice of this resolution as required by applicable law and that copies of this resolution be filed and indexed in the office of the County Clerk, Lincoln County Register of Deeds, Lincoln County Tax Administrator and the Lincoln County Planning & Inspections Department, as required by applicable law.

Section 3. In accordance with Part 3C, Article 19, Chapter 160A of the General Statutes of North Carolina and the Lincoln County Historic Preservation Ordinance, the exterior and site features of all historic landmarks are always under the purview of the Historic Preservation Commission’s Certificate of Appropriateness provisions.

Section 4. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 5. Any part of the resolution determined by a court of competent jurisdiction to be in violation of any law or constitutional provision shall be deemed severable and shall not affect the validity of the remained.

Section 6. This resolution shall become effective immediately upon its adoption.

NOW THEREFORE BE IT RESOLVED that the Lincoln County Board of Commissioners does hereby officially designate Frank H. and Rose Budd Chamberlain House as a Lincoln County Local Historic Landmark.

This the 21<sup>st</sup> day of September 2020.

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Carrol Mitchem, Chair  
Lincoln County Board of Commissioners

Attest

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Amy S. Atkins, Clerk to the Board

**EXHIBIT A**

Being the full contents of the land bounded by the eastern side of North Cedar Street, the southern margin of the unopened right of way of Alexander Street, the western side of North Laurel Street and the northern margin of East Sumner Street. An area containing approximately 3.600 acres, more or less.

**Public Hearing – Local Historic Landmark Designation: Machpelah Church and Cemetery:**  
Andrew Bryant presented the following:

The Machpelah Presbyterian Church and Cemetery located at 226 Brevard Place Rd. is a 1848 Greek Revival style church is the only antebellum church currently standing in Lincoln County with a high level of integrity.

Per § 105-278 properties designated as Local Historic Landmarks can receive a 50% property tax deferral. This property has benefited from a full property tax exemption via § 105-278.3 due to its ownership by the Presbytery of Western North Carolina. This full property tax exemption would continue via § 105-278.7 under the present ownership of the Machpelah Church Foundation a 501(c)3 organization. Total Assessed Value: \$332,083

The Historic Properties Commission met and recommends approval.

Chairman Mitchem opened the Public Hearing concerning the Local Historic Landmark Designation for the Machpelah Church and Cemetery.

Being no speakers, Chairman Mitchem closed the Public Hearing.

**UPON MOTION** by Commissioner Sigmon, the Board voted unanimously to approve Resolution #2020-30: A Resolution of the Lincoln County Board of Commissioners Designating the Structures Known as the Macpelah Presbyterian Church and Cemetery in Lincoln County, North Carolina as a Local Historic Landmark.

**RESOLUTION #2020-\_\_\_\_\_**  
**A RESOLUTION OF THE LINCOLN COUNTY BOARD OF COMMISSIONERS**  
**DESIGNATING THE STRUCTURE KNOWN AS THE**  
**MACHELPAH PRESBYTERIAN CHURCH AND CEMETERY**  
**IN LINCOLN COUNTY, NORTH CAROLINA**  
**AS A LOCAL HISTORIC LANDMARK**

WHEREAS, all of the prerequisites to the adoption of this resolution prescribed in Part 3C Article 19, Chapter 160A (Historic Districts and Landmarks) of the General Statutes of North Carolina and an ordinance creating the Historic Preservation Commission of Lincoln County (the “Historic Preservation Ordinance”) have been met and;

WHEREAS, the Lincoln County Board of Commissioners has taken into full consideration all statements and information in the application and the designation report prepared for the Lincoln County Historic Preservation Commission and presented to the Board of County Commissioners on the 21<sup>st</sup> day of September, 2020, on the question of designating the property known as the Machpelah Presbyterian Church and Cemetery as a historic landmark, and

WHEREAS, the property known as Machpelah Presbyterian Church and Cemetery, located in Ironton Township in the County of Lincoln and more particularly described in Exhibit A attached hereto; and

WHEREAS, the circa 1848 Greek Revival style church is the only antebellum church currently standing in Lincoln County that maintains a high level of integrity. The structure is also in excellent structural condition; and

WHEREAS, the cemetery is locally significant under the same criterion for having gravestones and monuments with distinctive characteristics of forms with artistic merit from the nineteenth century. The cemetery is equally significant for containing the graves of numerous persons who made outstanding contributions to the history of Lincoln County and North Carolina; and

WHEREAS, the Lincoln County Historic Properties Commission has recognized the historic, architectural and cultural significance of the property known as the Machpelah Presbyterian Church and Cemetery and has recommended that the property be designated a “historic landmark” as outlined in Article 3 of the Historic Preservation Ordinance; and

WHEREAS, the Division of Archives and History of the North Carolina Department of Cultural Resources has reviewed and commented on the finding of the Lincoln County Historic Preservation Commission.

NOW, THEREFORE BE IT ORDAINED by the Board of County Commissioners of Lincoln County, North Carolina that:

Section 1. The property known as Machpelah Presbyterian Church and Cemetery, located in Ironton Township, Lincoln County, North Carolina jurisdictional area, more particularly described in Exhibit A, is hereby designated a historic landmark pursuant to Part 3C, Article 19, Chapter 160A of the General Statutes of North Carolina and the Lincoln County Historic Preservation Ordinance.

Section 2. The owner(s) and occupants (s) of the property known as Machpelah Presbyterian Church and Cemetery be given notice of this resolution as required by applicable law and that copies of this resolution be filed and indexed in the office of the County Clerk, Lincoln County Register of Deeds, Lincoln County Tax Administrator and the Lincoln County Planning & Inspections Department, as required by applicable law.

Section 3. In accordance with Part 3C, Article 19, Chapter 160A of the General Statutes of North Carolina and the Lincoln County Historic Preservation Ordinance, the exterior and site features of all historic landmarks are always under the purview of the Historic Preservation Commission's Certificate of Appropriateness provisions.

Section 4. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 5. Any part of the resolution determined by a court of competent jurisdiction to be in violation of any law or constitutional provision shall be deemed severable and shall not affect the validity of the remained.

Section 6. This resolution shall become effective immediately upon its adoption.

NOW THEREFORE BE IT RESOLVED that the Lincoln County Board of Commissioners does hereby officially designate Machpelah Presbyterian Church and Cemetery as a Lincoln County Local Historic Landmark.

This the 21<sup>st</sup> day of September 2020.

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Carrol Mitchem, Chair  
Lincoln County Board of Commissioners

Attest

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Amy S. Atkins, Clerk to the Board

**EXHIBIT A**

Beginning at three Chestnuts in front of, and near the present church, Brevards Corner, thence South 66 deg. East 54 poles to a pine on the side of the Plank Road, thence 16 deg. West along the Plank Road 80 poles to a Post Oak on said road; thence West 47 poles to a Sourwood near and below the Spring; thence South 62 ½ deg. West 29 poles to rocks and pointers on Reinhardt and Shipp's line, thence along said line leaving their corner South 57 deg. East 63 poles to the beginning, containing by estimation twenty five acres more or less.

**Request from Board of Elections for 10 Additional Part Time/Temporary One Stop Election Workers for the October 15 – November 30, 2020 Election:** Candy Burgin and Bradley Putnam presented the following information:

The Board of Elections is requesting 10 additional part-time/temporary One Stop Election Workers for the October 15 – November 3, 2020 Election and revision in the Budget Ordinance. These positions will be eliminated after the election has concluded.

Due to 6 foot distancing between voters and staff it is imperative that Lincoln County Board of Elections provide four one stop locations staffed adequately. With a large number of our one stop workers being retirees most only are available half working days. This has added a need for more one stop worker positions. Adding in the extra work needed for cleaning and larger than normal crowds will require the needed extra 10 positions.

The budget impact will be \$23,000.00 that will be reimbursed by the CARES ACT. Lincoln County Elections will be allotted \$85,686.00, which is in addition to the \$3.3 million that Lincoln County has received.

Staff recommends approval for the additional positions and revision in the Position Control.

**UPON MOTION** by Commissioner Cesena, the Board voted unanimously to approve the Request from the Board of Elections as presented.

**Reimbursement Request – Melwood Subdivision:** Andrew Bryant presented the following:

The Melwood Subdivision, for which North State Development was the applicant, was obligated to contribute \$25,000 as a part of their Planned Development (PD #2016-7) approval for improvements at NC16 Business and Fairfield Forest Road. In a similar time frame, the Westshore Subdivision, developed by North State Development, installed a northbound right turn lane from Fairfield Forest Rd to NC 16 Business. This improvement alleviated congestion at this intersection and helped to fix an ongoing NCDOT maintenance issue with an inadequate radius and superelevation. There is also ongoing work by a separate developer to relocate signal poles and install an eastbound right turn lane on NC16 Business to Fairfield Forest Rd.

Since the future improvement that the \$25,000 contribution was initially slated for has been completed by a common party, North State Development is request to use those funds to reimburse a portion of their expenses related to the intersection improvement that they completed in conjunction with NCDOT.

**UPON MOTION** by Commissioner Permenter, the Board voted unanimously to approve the Reimbursement Request for Melwood Subdivision.

**East Lincoln Mobility Study Presentation:** Andrew Bryant introduced Jonathan Whitehurst, with Kimley Horn, who gave the presentation:

The East Lincoln Mobility Study was undertaken in order to inform the next 30 years of transportation planning and projects for the rapidly growing eastern side of the County. The study makes recommendations on future road projects and provides the basis for their inclusion in the next Comprehensive Transportation Plan updates for the MPO.

**UPON MOTION** by Commissioner Sigmon, the Board voted unanimously to adopt the East Lincoln Mobility Study as presented.

**Approval of the FY 21 Home and Community Care Block Grant (HCCBG) for Older Adults:** Kathryn Saine presented the following:

Lincoln County Senior Services is requesting approval of the FY 21 Home and Community Care Block Grant (HCCBG) Funding Plan for Older Adults. The Grant requires a 10% County match, which was part of the proposed FY21 County Budget and is not new money.

**UPON MOTION** by Commissioner Permenter, the Board voted unanimously to approve the FY 21 Home and Community Care Block Grant (HCCBG) as presented.

**Public Comments:** Chairman Mitchem opened Public Comments. Being no speakers, Chairman Mitchem closed Public Comments.

**Adoption of Resolution Authorizing the Sale of Personal Property Worth Less than \$30,000 by Private Sale:** John Henry presented the following:

The Sheriff's Office replaced weapons chambered in 9mm and no longer needs stocked ammunition. Mr. Henry requested the Board's approval of a Resolution Authorizing the Sale of Personal Property.

**UPON MOTION** by Commissioner Cesena, the Board voted unanimously to adopt the Resolution as presented.

## LINCOLN COUNTY BOARD OF COMMISSIONERS

### **Resolution Authorizing Sale of Personal Property Worth Less Than \$30,000 by Private Sale Pursuant to G.S. 160A-266**

WHEREAS, Lincoln County owns certain items of personal property that have become surplus for its current needs; and

WHEREAS, North Carolina General Statute § 160A-266 permits the county to sell such property by private sale, upon authorization by the Board of Commissioners at a regular meeting and notice to the public; and;

WHEREAS, the Board of Commissioners is convened in a regular meeting;

THEREFORE, THE LINCOLN COUNTY BOARD OF COMMISSIONERS RESOLVES THAT:

1. The Board of Commissioners authorizes the County Purchasing Agent to sell by private sale the following items of surplus personal property:

6 cases/6,000 rounds of Lawmans 9mm TMJ 124gr. ammunition at \$0.52 p/round or \$520.00 p/case.

17 cases/17,000 rounds of Speer Gold Dot 9mm GDHP 124gr. ammunition at \$0.65 p/round or \$650.00 p/case.

2. The Clerk to the Board of Commissioners shall publish a notice summarizing this resolution, and no sale may be executed pursuant to this resolution until at least ten (10) days after the day the notice is published.

Adopted on this 21<sup>st</sup> day of September, 2020.

Clerk Seal

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Chairman, Lincoln County Board of Commissioners

**Finance Officer's Report** - Deanna Rios presented the Finance Officer's Report.

**County Manager's Report**: Mr. Kelly Atkins reported that Administration and Finance will be meeting with department heads to continue discussions on FY 22 budget process, mainly capital. He said he is currently working with Gaston College and EDA concerning the Block Smith Gym. He said they are continuing to monitor the sales tax situation and he is cautiously optimistic. Mr. Atkins said due to Covid, it is nearly impossible to conduct the annual luncheon. He said his recommendation is to allow luncheons in each individual department.

**Vacancies/Appointments:** UPON MOTION by Commissioner Cesena, the Board voted unanimously to make the following appointments:

**1. Environmental Review Board**

- Appoint Jimmy Lowe as Homebuilder's Association Rep
- Appoint John Ballard
- Appoint Charles Keener

**2. Animal Services Advisory Board**

1. Re-appoint Dr. Ashley Oliphant
2. Re-appoint Dr. Karen Miller
3. Re-appoint Robin Franklin

**3. Recreation Commission**

1. Jim Konieczny – At Large Rep

**4. Recreation Master Plan Steering Committee Members**

1. Mrs. Yvonne Reynolds
2. Mrs. Karen Duncan
3. Mr. Cody Smith
4. Mrs. Delane Clark
5. Dr. Aaron Allen

**Ex Officio**

6. Commissioner Bud Cesena
7. Commissioner Milton Sigmon
8. Mr. John Davis
9. Mr. Josh Grant
10. Mr. Kelly Atkins

**5. Airport Authority**

1. Mr. David Carpenter
2. Mr. Dan Olson

Commissioner Cesena thanked everyone for serving on these Boards.

Commissioner Sigmon thanked all Board, Committee and Commission members for their service and the time spent.

**Adjourn:** UPON MOTION by Commissioner Sigmon, the Board voted unanimously to adjourn the meeting.