

MINUTES
LINCOLN COUNTY BOARD OF COMMISSIONERS
MONDAY, SEPTEMBER 16, 2019

The Lincoln County Board of County Commissioners met on September 16, 2019, at the Commissioners Room, Administration Building, 353 N. Generals Blvd, Lincolnton, the regular place of meeting at 6:30 PM.

Commissioners Present:

Carrol Mitchem, Chair
Richard Permenter, Vice Chair
Milton Sigmon
Bud Cesena
Anita McCall

Others Present:

Kelly G. Atkins, County Manager
Wesley Deaton, County Attorney
Josh Grant, Programs Manager
Amy S. Atkins, Clerk to the Board

Call to Order: Chairman Mitchem called the September 16, 2019 meeting of the Lincoln County Board of Commissioners to order. He called for a moment of silence and led in the Pledge of Allegiance.

Adoption of Agenda: Chairman Mitchem presented the agenda for the Board's approval.

AGENDA
Lincoln County Board of Commissioners Meeting
Monday, September 16, 2019
6:30 PM

Lincoln County Administration Office
353 N. Generals Blvd
Lincolnton, NC 28092

Call to Order - Chairman Carrol Mitchem

Moment of Silence

Pledge of Allegiance

1. Adoption of Agenda
2. Consent Agenda
 1. Tax Requests for Releases - More than \$100

3. Planning Board Recommendations - Randy Hawkins
4. ~~Performance Guarantee Application - Canopy Creek Phase 3 - Jeremiah Combs~~
5. Residents Rights Week Proclamation - Cindy Englert
6. Apple Festival Committee Update - Carole Howell
7. Public Hearing - FY 2021 (5310) CTP Application – Kathryn Saine
- 7a. Adoption of Longevity Pay Policy – Candy Burgin
- ~~8. Request from Public Works to Purchase a Skid Steer – Don Chamblee~~
9. Authorization of the Chairman to execute a contract with Wilkie Construction Company, SE, LLC for construction of the road, site, and utilities for a new convenience site at Optimist Club Road. for a fee of \$3,009,179.00 - Don Chamblee
10. Public Comments
11. Environmental Health Update - Maggie Dollar
12. Adoption of Order Providing for the Issuance and Sale of Enterprise System Revenue Bonds - Deanna Rios
13. Grant Project Ordinance #1 - Deanna Rios
14. Budget Ordinance Amendment #1 - Deanna Rios
15. Finance Officer's Report - Deanna Rios
16. County Manager's Report
17. County Commissioners' Report
18. County Attorney's Report
19. Vacancies/Appointments
20. Calendar
21. Other Business

Information Only - No Action Needed

- Register of Deeds Report
- Property Tax Collection Report

22. Closed Session pursuant to § 143-318.11(a)

(3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged and

(6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee

Adjourn

UPON MOTION by Commissioner Cesena, the Board voted unanimously to adopt the agenda as amended, removing Items 4 and 8.

Consent Agenda: **UPON MOTION** by Commissioner Sigmon, the Board voted unanimously to approve the Consent Agenda as amended.

1. Tax Requests for Releases - More than \$100

Planning Board recommendations: Randy Hawkins presented the following:

ZMA #663 Sara Thompson, applicant (Parcel ID# 34111) A request to rezone a 1.4-acre lot from CZ BG (Conditional Zoning General Business) to R-SF (Residential-Single Family). The property is located at 3306 N. NC 16 Business Hwy., on the east side of N.C. 16 Business at its intersection with Denver Drive, in Catawba Springs Township.

The Planning Board voted 7-0 to recommend approval.

UPON MOTION by Commissioner Permenter, the Board voted unanimously to approve the statement of consistency and reasonableness as submitted by the Planning Board.

UPON MOTION by Commissioner Permenter, the Board voted unanimously to approve ZMA #663 – Sara Thompson, applicant based on the statement of consistency and reasonableness approved by the Planning Board

PD #2019-3 Ryan Companies US, Inc., applicant (Parcel ID# 32630, 78190 and 93419) A request to rezone 26 acres from CU PD-MU (Conditional Use Planned Development-Mixed Use) to PD-MU (Planned Development-Mixed Use) to amend the master plan for The Villages of Cowans Ford planned mixed-use development to permit a charter school for grades K-8 and an early childhood learning center. The property is located on the northwest corner of N.C. 73 and Club Drive in Catawba Springs Township.

The Planning Board voted 4-3 to recommend disapproval.

Mr. Hawkins said they were notified on Friday by the applicant that they would agree not to open the early childhood development center until the planned widening of NC 73 is completed in that area as a way to mitigate the traffic impact. The applicant is also looking at other ways to mitigate the traffic impact and is requesting that a decision be postponed until the Commissioners next meeting on October 7.

Andrew Bryant presented a timeline of events that took place concerning the request.

- Prior to the hearing an analysis of the traffic situation at Club Dr. and NC73 without the NCDOT widening improvements factored in was requested by Chairman Mitchem.
- A high level summary of this analysis was mentioned at the hearing on September 9th.
- The Planning Board considered tabling the case in order to have a formal review by NCDOT take place on the requested analysis. The applicant advised that they needed a vote that evening. The Planning Board subsequently voted to deny the application.
- The applicant was able to have the engineer provide this analysis that had not been reviewed by NCDOT on September 12th to the Board of County Commissioners. This analysis was also posted on the Pending Applications page of the County website.
- Review of the revised analysis resulted in the finding that the improvements recommended by the study did not meet the county's requirements for maintenance of intersection Level of Service.
- After consultation with the Engineer it was determined that there was not an improvement or signal modification that could be completed short of the full NC73 widening project that would get the intersection back to a Level C or higher.
- On Friday afternoon the applicant indicated that they were willing to hold off on construction of the Early Learning Center until the NC73 widening project was complete in the area of Club Drive.
- Staff requested an analysis of what the traffic situation was with the Early Learning Center removed and no NC73 widening project.
- The applicant has provided an analysis that shows that the LOS standards of the UDO are met by delaying the Early Learning Center.
- In order to meet the LOS standard the applicant instructed the engineer to utilize a custom rideshare formula based off of the current location of the Charter at Holy Spirit Catholic Church. This alternate methodology was not approved by NCDOT, is not recognized by the Lincoln County UDO and departed from the TIA scoping document.
- In order to determine the appropriate length of the westbound right turn lane from NC73 to Club Drive the applicant utilized data from a zipcode analysis of current enrollment. This alternative analysis while reasonable was not approved by Lincoln County and departed from the TIA scoping document.

Commissioner Sigmon stated that he received the analysis at around 5:15 this afternoon for a meeting starting at 6:30. He said this is not the way the Board needs to do business.

Commissioner Cesena said this has been a long and drawn out process, that has been particularly hurtful to a lot of people in the community, not just because of the location. He said that although he feels the Charter School is the way to go for the next school in Lincoln County, the data has been a moving target since this was started.

UPON MOTION by Commissioner Cesena, the Board voted unanimously to approve the statement of consistency and reasonableness as submitted by the Planning Board.

UPON MOTION by Commissioner Cesena, the Board voted unanimously to deny PD #2019-3 Ryan Companies US, Inc., applicant based on the statement of consistency and reasonableness approved by the Planning Board

Residents Rights Week Proclamation: **UPON MOTION** by Commissioner , the Board voted unanimously to approve the Residents Rights Week Proclamation.

Apple Festival Committee Update: Carole Howell, Festival Coordinator for the Lincoln County Apple Festival, said the 47th Annual Apple Festival will be held on October 19, 2019 in downtown Lincolnton. She said the 2020 Olympics National Traveling Show will be at the Festival this year and possibly some athletes. Tom Dyson presented information on Farm City.

Public Hearing - FY 2021 (5310) CTP Application: Kathryn Saine, Director of Senior Services, stated that this grant will allow additional transportation for those age 65 and older and those with disabilities. She said they will partner with Veterans Services to reach the veteran population. There is a 10% match, which will come from Block Grant funding. No county funds will be required.

Chairman Mitchem opened the public hearing concerning the FY 2021 (5310) CTP Application. Being no speakers, Chairman Mitchem closed the public hearing.

PUBLIC TRANSPORTATION PROGRAM RESOLUTION

FY 2021 RESOLUTION

Section 5311 (including ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

Applicant seeking permission to apply for Public Transportation Program funding, enter into agreement with the North Carolina Department of Transportation, provide the necessary assurances and the required local match.

A motion was made by (*Board Member's Name*) McCall and seconded by (*Board Member's Name or N/A, if not required*) N/A for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural, small urban, and urban public transportation services consistent with the policy requirements of each funding source for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and

WHEREAS, the funds applied for may be Administrative, Operating, Planning, or Capital funds and will have different percentages of federal, state, and local funds.

WHEREAS, non-Community Transportation applicants may apply for funding for "purchase-of-service" projects under the Capital budget Section 5310 program.

WHEREAS, (*Legal Name of Applicant*) **Lincoln County Senior Services** hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project(s), prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U. S. C.

WHEREAS, the applicant has or will provide all annual certifications and assurances to the State of North Carolina required for the project;

NOW, THEREFORE, be it resolved that the (*Authorized Official's Title*)* **County Manager** of (*Name of Applicant's Governing Body*) **Lincoln County** is hereby authorized to submit grant application (s) for federal and state funding in response to NCDOT's calls for projects, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural, small urban, and urban public transportation services.

I (*Certifying Official's Name*)* **Amy Atkins** (*Certifying Official's Title*) **Clerk to the Board** do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the (*Name of Applicant's Governing Board*) **Lincoln County Board of Commissioners** duly held on the 16th day of September, 2019.

Signature of Certifying Official

****Note that the authorized official, certifying official, and notary public should be three separate individuals.***

Seal Subscribed and sworn to me
(date) _____

*Notary Public **

Printed Name and Address

My commission expires
(date) _____



HUMAN SERVICE AGENCY TRANSPORTATION RESOLUTION
State Funds

FY 2021 RESOLUTION

Section 5311 (ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

Applicant seeking permission to apply for Human Service Transportation funding, enter into agreement with the North Carolina Department of Transportation, provide the necessary assurances, and the required local match.

A motion was made by (*Board Member's Name*) McCall and seconded by (*Board Member's Name or N/A, if not required*) N/A for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural public transportation services; and

WHEREAS, the funds applied for may be Administrative, Operating, Planning or Capital funds and will have different percentages of federal, state, and local funds.

WHEREAS, non-Community Transportation applicants may only apply for funding for "purchase-of-service" projects under the Section 5310 program

WHEREAS, (*Legal Name of Applicant*) Lincoln County Senior Services hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project, prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, and all administrative requirements related to the applications made to and grants received from the North Carolina Department of Transportation;

NOW, THEREFORE, be it resolved that the (*Authorized Official's Title*)* County Manager of Lincoln County of (*Name of Applicant's Governing Body*) Kelly G. Atkins is hereby authorized to submit a grant application for state funding, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural public transportation services.

I (Certifying Official's Name)* Amy S. Atkins (Certifying Official's Title) Clerk to the Board do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the (Name of Applicant's Governing Board) Lincoln County Board of Commissioners duly held on the 16th day of September, 2019.

Signature of Certifying Official

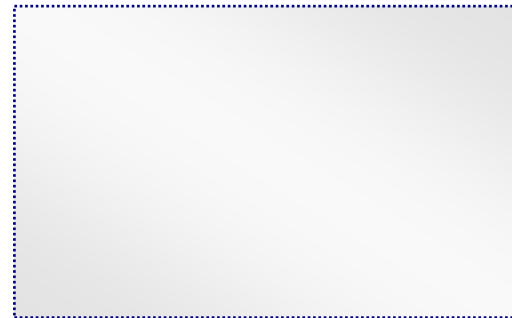
****Note that the authorized official, certifying official, and notary public should be three separate individuals.***

Seal Subscribed and sworn to me
(date) _____

*Notary Public **

Printed Name and Address

My commission expires
(date) _____



Kathryn Saine said the new Senior Center is open as of today. She said over 100 people came through the building today. She asked the Board to come and take a tour of the new facility.

Commissioner Cesena asked about level of service in East Lincoln County. Mrs. Saine said they are working on providing a public route from Denver to Lincoln. She said they are in the process of working out the details. She said there is also a new county van that seats 14 people and is another available option.

Adoption of Longevity Pay Policy: Candy Burgin said the Board, with the FY20 budget approved longevity pay, tasking her with creating a Longevity Pay Policy. She presented the Policy for the Board's approval.

Commissioner Sigmon said he feels this is a great move to do Longevity Pay.

UPON MOTION by Commissioner Cesena, the Board voted unanimously to approve the Longevity Pay Policy.

Authorization of the Chairman to execute a contract with Wilkie Construction Company, SE, LLC for construction of the road, site, and utilities for a new

convenience site at Optimist Club Road. for a fee of \$3,009,179.00: Don Chamblee presented the following:

Lincoln County Public Works purchased 7 acres for the construction of a new convenience site on Optimist Club Road. Three bids were submitted and opened on August 8, 2019. Brushy Mountain Builders, Inc. submitted a bid of \$3,261,300.00. Eagle Wood, Inc. submitted a bid of \$3,714,149.83. Wilkie Construction Company, SE, LLC has submitted the lowest responsive bid for the construction of the convenience site for a fee of \$3,009,179.00. Public Works is requesting that the Chairman of the Board be authorized to execute a contract with Wilkie Construction Company, SE, LLC for this amount.

Mr. Chamblee asked for authorization of the Chairman to execute a contract with Wilkie Construction Company, SE, LLC for construction of the road, site, and utilities for a new convenience site at Optimist Club Road for a fee of \$3,009,179.00.

UPON MOTION by Commissioner McCall, the Board voted unanimously to authorize the Chairman to execute a contract with Wilkie Construction Company, SE, LLC for construction of the road, site, and utilities for a new convenience site at Optimist Club Road. for a fee of \$3,009,179.00.

Public Comments: Chairman Mitchem opened Public Comments.

Robert Avery spoke concerning the Fire Departments and oversight.

Mary Kunze, 4705 Sagittarius Circle, spoke about out of county rate water rate increases for their neighborhood, which is just over the county line and is the only option they have for water service.

Being no additional speakers, Chairman Mitchem closed Public Comments.

Environmental Health Update: Maggie Dollar presented the following:

ENVIRONMENTAL HEALTH PROGRESS UPDATE JULY–SEPTEMBER 2019

MARGARET B. DOLLAR
HEALTH DIRECTOR
LINCOLN COUNTY HEALTH DEPARTMENT

BOARD OF COMMISSIONERS MEETING SEPTEMBER 16, 2019

SEPTIC PERMIT TURN-AROUND TIME

PRE-2018-2019	➡	2-3 WEEKS AVG
2018-2019	➡	14-16 WEEKS AVG
SEPTEMBER 2019	➡	6 WEEKS (NOW WORKING ON EARLY AUGUST APPLICATIONS)

STAFF PRODUCTIVITY

SEPTEMBER 2018-
FEBRUARY 2019



40-50
PERMITS/MONTH



1 FT & 2 TEMPS

MARCH 2018-
AUGUST 2019



80-90
PERMITS/MONTH

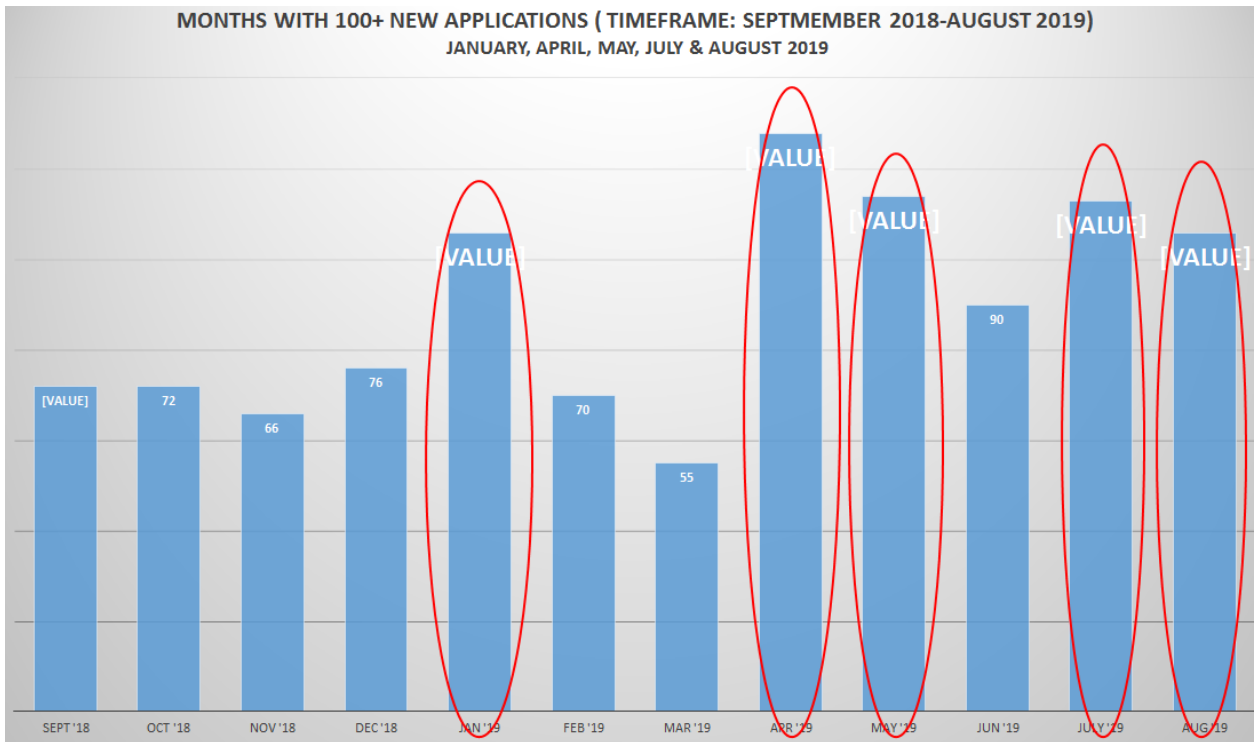


1 FT & 4 TEMPS

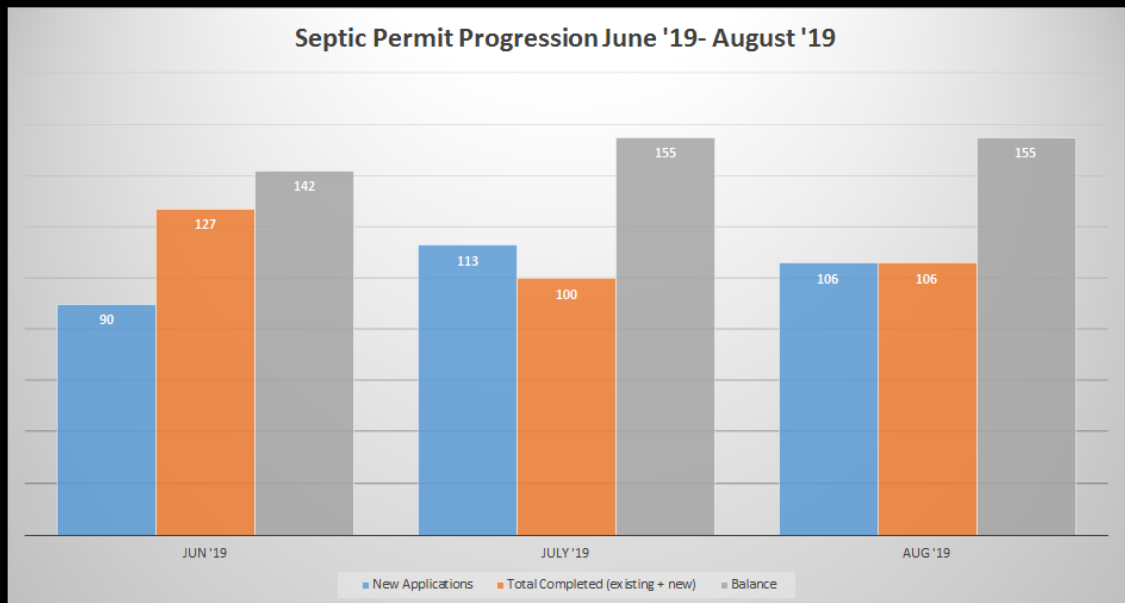
- KEVIN WHETSTINE- AUTHORIZED IN WELLS & WILL BE AUTHORIZED IN SEPTIC BY MID-OCTOBER.
- ADAM LONE- AUTHORIZED IN WELLS & WILL BE AUTHORIZED IN SEPTIC BY NOVEMBER.
- NEW POSITION- FULLY TRAINED FINALIST NOW IN NEGOTIATION FROM JUNE 2019 POSTING.
- BOH RECOMMENDS KEEPING TEMPS UNTIL JUNE 30, 2020; ONLY TO BE USED AS NEEDED TO KEEP UP WITH NEW APPLICATIONS

NEW APPLICATIONS FROM SEPTEMBER 2018-AUGUST 2019 NEARLY DOUBLED IN VOLUME

↑ 47%



WHERE DO WE CURRENTLY STAND?



Adoption of Order Providing for the Issuance and Sale of Enterprise System Revenue Bonds: Deanna Rios presented the following:

Chairman Mitchem introduced the following order, a copy of which had been made available to each Commissioner and which was read by its title:

ORDER AUTHORIZING THE ISSUANCE AND SALE OF
ENTERPRISE SYSTEM REVENUE BOND AND AUTHORIZING
THE EXECUTION AND DELIVERY OF CERTAIN
DOCUMENTS IN CONNECTION THEREWITH

BE IT ORDERED by the Board of Commissioners for the County of Lincoln, North Carolina (the “County”), as follows:

Section 1. The Board of Commissioners for the County (the “Board of Commissioners”) does hereby find and determine as follows:

(a) Pursuant to a resolution passed by the Board of Commissioners on September 9, 2019, the Finance Director of the County filed an application with the North Carolina Local Government Commission (the “Commission”) requesting, among other things, its approval of the issuance of a not to exceed \$8,000,000 revenue bond of the County (the “2019 Bond”) for the purpose of providing funds, with any other available funds, to (i) finance the cost of the acquisition, construction, installation and expansion of the County’s existing water system, including the Highway 73 water line and (ii) pay the other costs incurred in connection with the issuance of the 2019 Bond.

(b) The County has also requested the Commission to sell the 2019 Bond at private sale without advertisement.

(c) The County wants to issue a not to exceed \$8,000,000 2019 Bond for the purposes described above.

(d) The County, by resolution, has determined to sell the Series 2019 Bond to Branch Banking & Trust Company (the “Purchaser”) at such price determined by the Commission, subject to approval by the County.

(e) There has been presented to the Board of Commissioners at this meeting a draft of the Second Supplemental Trust Agreement, dated as of October 1, 2019 (the “Supplemental Agreement”), between the County and U.S. Bank, National Association, as trustee (the “Trustee”), supplementing the Trust Agreement, dated as October 1, 2018 (as supplemented and amended, the “Trust Agreement”), between the County and the Trustee.

Section 2. Capitalized words and terms used in this order and not defined herein shall have the same meanings given such words and terms in the Trust Agreement and the Supplemental Agreement.

Section 3. The actions of the Finance Director in applying to the Commission for the approval of the issuance of the 2019 Bond in a principal amount not to exceed

\$8,000,000 for the purposes described in Section 1(a) hereof are hereby ratified, confirmed and approved.

Section 4. Pursuant to the provisions of The State and Local Government Revenue Bond Act, as amended (the "Act"), including particularly Section 159-88, the Board of Commissioners hereby authorizes the issuance of the 2019 Bond in an aggregate principal amount not to exceed \$8,000,000 for the purposes described in Section 1(a) hereof and pursuant to the terms of the Trust Agreement and the Supplemental Agreement.

Section 5. The 2019 Bond, together with any Parity Indebtedness issued and outstanding pursuant to the provisions of the Trust Agreement, shall be secured on a parity basis by a pledge, charge and lien upon the Net Receipts and the money and Investment Obligations held in the accounts and subaccounts of the Bond Fund and otherwise in the manner and to the extent provided in the Trust Agreement and the Supplemental Agreement.

Section 6. The Commission is hereby directed to sell and award the 2019 Bond to the Purchaser on behalf of the County, in accordance with the terms and provisions set forth in the Supplemental Agreement, at a purchase price equal to the face amount of the 2019 Bond.

Section 7. The form, terms and provisions of the Supplemental Agreement are hereby approved, and the Chair of the Board of Commissioners, the County Manager and the Clerk to the Board of Commissioners or any Deputy Clerk to the Board of Commissioners are hereby authorized to execute and deliver and the Supplemental Agreement in substantially the form presented, together with such changes, additions and deletions as the Chair of the Board of Commissioners and the Clerk to the Board of Commissioners or any Deputy Clerk to the Board of Commissioners, with the advice of counsel, may deem necessary or appropriate, including, without limitation, changes, additions and deletions necessary to incorporate the final terms of the 2019 Bond as set forth in the Supplemental Agreement, such execution and delivery to be conclusive evidence of the approval and authorization in all respects of the form and content thereof..

Section 8. The Chair of the Board of Commissioners, the County Manager, the Finance Director, the Clerk to the Board of Commissioners and the County Attorney, or any of them or their deputies, are authorized and directed (without limitation except as may be expressly set forth in this order) to take such other actions and to execute and deliver such certificates, agreements, instruments, opinions or other documents as they, with the advice of counsel, may deem necessary or appropriate to effect the transactions contemplated by this order, the Trust Agreement or the Supplemental Agreement.

The officers of the County and the agents and employees of the County are hereby authorized and directed to do all acts and things required of them by the provisions of this order, the 2019 Bond, the Trust Agreement or the Supplemental Agreement for the full, punctual and complete performance of the terms, covenants, provisions and agreements of the same.

Section 9. The issuance and sale of the 2019 Bond are hereby approved subject to the terms and conditions set forth in this order.

Section 10. This order shall take effect immediately upon its passage.

Upon motion of Commissioner Cesena, seconded by Commissioner Sigmon, the foregoing order was adopted by the following vote:

Ayes: Commissioners Mitchem, Permenter, McCall, Cesena, Sigmon.

Noes: None

Grant Project Ordinance #1: UPON MOTION by Commissioner Permenter, the Board voted unanimously to approve Grant Project Ordinance Amendment #1.

GRANT PROJECT ORDINANCE #1

BE IT ORDAINED by the Board of Commissioners of the County of Lincoln that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, this grant project ordinance is hereby adopted.

Section 1: The project authorized by this ordinance is to purchase vehicles and equipment for TLC, to run the Silver STEAM program at the Library, and to recognize Automation funds.

Section 2: The officers of this governmental unit are hereby directed to proceed with this grant project within the guidelines set by the budget contained herein.

Section 3: The following revenues are anticipated to be available to complete these projects and are hereby appropriated or referenced by prior appropriation.

State Grant Revenues Library	\$50,000
Local Match	5,675
Transfer from Gen Fund	44,401
State Grant Revenues TLC	344,070
Local Match	<u>38,230</u>

Total Revenues	\$482,376
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Section 4: The following amounts are available for expenditures for the projects:

Equipment	\$44,401
Other Supplies	31,162
Non Asset Inventory	24,513
Vehicle	<u>382,300</u>

Total Appropriation	\$482,376
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Section 5: The Finance Director is directed to report periodically to the Board of Commissioners on the financial status of this project.

Section 6: Any unexpended funds appropriated shall be reserved by the Board of Commissioners for use as provided by applicable law or regulation.

Section 7: Copies of this grant project ordinance shall be made available to the Budget Officer and the Finance Director for direction in carrying out this project.

ADOPTED BY THE LINCOLN COUNTY BOARD OF COMMISSIONERS this the 9th day of September, 2019.

ATTEST:

LINCOLN COUNTY BOARD OF COMMISSIONERS

Amy Atkins, Clerk to the Board

Carrol Mitchem, Chair

Budget Ordinance Amendment #1: **UPON MOTION** by Commissioner Sigmon, the Board voted unanimously to approve Budget Ordinance Amendment #1.

ORDINANCE # BOA-1

WHEREAS, the Board of Commissioners of Lincoln County, North Carolina have adopted a Budget Ordinance for the fiscal year beginning July 1, 2019 and ending June 30, 2020, in accordance with the General Statutes of the State of North Carolina, and

WHEREAS, the Board desires to amend the above-mentioned Budget,

WHEREAS, fund balance must be appropriated to rebudget unspent funds from FY19 for DSS programs,

WHEREAS, an increase in WIC revenues must be budgeted,

WHEREAS, a decrease in Day Care revenues must be recognized, along with a corresponding decrease in expenditures,

WHEREAS, unspent Duke Discretionary funds from FY19 must be reappropriated,

WHEREAS, a decrease in Komen revenues and expenditure decrease must be recognized,

WHEREAS, Fund balance must be appropriated and budgeted in the Uniforms line item for the Sheriff,

WHEREAS, Fund Balance must be appropriated for additional temporary wages in the Environmental Health budget,

WHEREAS, various adjustments to revenues and expenditures in the Health Department budgets must be recognized,

WHEREAS, unspent donations in the Veterans budget must be reappropriated,

WHEREAS, a decrease in WIC revenues must be budgeted,

WHEREAS, funds must be appropriated to cover excess liability insurance for the Health Department

WHEREAS, Automation funds must be appropriated and transferred to the Special Revenue Fund,

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF LINCOLN COUNTY, NORTH CAROLINA, THAT:

THE FOLLOWING SOURCE OF REVENUE AND APPROPRIATION ARE HEREBY APPROVED.

General Fund Revenues		
Federal Revenues	11-0000-00-00-342**	(22,926)
State Revenues	11-0000-00-00-343**	27,109
Sales & Services	11-0000-00-00-36***	(65,719)
Miscellaneous	11-0000-00-00-381**	(18,650)
Other Fin Sources	11-0000-00-00-39***	302,197
		222,011
General Fund Appropriations		
General Government	11-41*0-51-00-54***	
Public Safety	11-43**-52-00-5****	69,523
Transportation	11-4526-53-00-53201	
Human Services	11-5***-58-00-5****	108,087
Other Financing Uses	11-9840-59-00-59155	44,401
		222,011

Adopted this 9th day of September, 2019.

Carrol Mitchem, Chair

Amy Atkins, Clerk to the Board

Finance Officer's Report - Deanna Rios presented the Finance Officer's Report.

County Manager's Report: Kelly Atkins informed the Board of a joint work session with the Board of Education on October 10 at 6:00 p.m. in the Board of Commissioners Room.

He said the Ground Opening for Senior Services will be September 27 from 1 to 3 p.m.

Mr. Atkins said the first budget meeting in January will be on January 10, from 9:00 a.m. to 4:00 p.m. for the FY21 budget .

County Commissioners' Report: Commissioner McCall said the training the Board approved for her in Hickory has been cancelled and will be refunded.

Other Business: Commissioner Cesena mentioned the dangers of vaping and he would like the Board to look at this issue to see if Lincoln County is doing all they can to address it.

Closed Session: **UPON MOTION** by Commissioner Sigmon, the Board voted unanimously to enter Closed Session Pursuant to NCGS 143.318.11(a)(3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged and (6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee

The Board returned to Open Session and Chairman Mitchem announced that no action was taken in Closed Session.

Candy Burgin asked for the Board to reclassify Environmental Health Specialist 1 to Environmental Health Specialist 3, a \$28,949.00 increase which includes fringe benefits. A budget amendment will be brought to the Board at a later date.

UPON MOTION by Commissioner Sigmon, the Board voted unanimously to approve the reclassification as presented.

Adjourn: **UPON MOTION** by Commissioner Permenter, the Board voted unanimously to adjourn the meeting.

Amy S. Atkins, Clerk
Board of Commissioners

Carrol Mitchem, Chairman
Board of Commissioners